

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
January 14, 2026
9:15am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling (via Teams)</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (via Teams)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Acting Administrator</i>	<i>Kelly Sandelin</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:15am.

Zoning Bylaw Amendment – Second Reading

001/26 Dutka

BE IT RESOLVED, that Bylaw 25-07 be read a second time.

CARRIED

Zoning Bylaw Amendment – Third Reading

002/26 Thibault

BE IT RESOLVED, that Bylaw 25-07 be read a third time and is hereby adopted.

CARRIED

Minutes of Regular Meeting

003/26 Markling

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Wednesday December 10, 2025, be approved as presented.

CARRIED

Bank Reconciliation

004/26 Mansiere

BE IT RESOLVED, that the Bank Reconciliation as of December 31, 2025, be accepted as presented.

CARRIED

Payroll Register

005/26 Thibault

BE IT RESOLVED, that Reference No. 001094 to 001114, and 900088 to 900092 totaling \$41,510.52 as outlined in the Payroll Register (December 2025) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

006/26 Rundbraaten

BE IT RESOLVED, that the following authorized expenditures totaling \$66,713.36 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No 4102;
- EFT No. 2780 to 2781;
- Online Banking No. 2025-65 to 2025-70;
- Automatic Withdrawal No. 2026-001 to 2026-020; and
- Credit Card Charges No. 2025-090 to 2025-098.

CARRIED

Fidelity Bond

007/26 Bacon

BE IT RESOLVED, that pursuant to Section 113 of *The Municipalities Act*, Council hereby approves the presented Fidelity Bond, at the maximum coverage of \$200,000 which includes \$25,000 money & securities coverage, at a premium cost of \$585.00 plus PST.

CARRIED

List of Accounts for Approval

008/26 Dutka

BE IT RESOLVED, that the following payments, totaling \$198,152.36, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4103 to 4136; and
- EFT No. 2782 to 2794.

CARRIED

Unpaid Taxes Report

009/26 Thibault

WHEREAS, total taxes outstanding as of December 31, 2025, are as follows:

- Current: \$177,166.39; and
- Arrears and Interest: \$73,107.86.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Council Report – Reeve

Reeve Hawreschuk provided an update regarding proposed beach at Rhona Lake, as well as provided information regarding CP Rail owned lands within the RM.

010/26 Rundbraaten

BE IT RESOLVED, that Reeve Hawreschuk's verbal report be accepted as presented.

CARRIED

Delegations

Lorena MacGillivray of Greenland Waste joined the meeting at 10:00am to present information regarding an Offer of Associate Membership with the North Central Saskatchewan Waste Management Corporation related to recycling services under the Extended Producer Responsibility program.

Lorena MacGillivray departed the meeting at 10:25am.

011/26 Bacon

WHEREAS, Lorena MacGillivray of Greenland Waste provided information respecting an Offer of Associate Membership with the North Central Saskatchewan Waste Management Corporation (NCSWMC) related to recycling services under the Extended Producer Responsibility (EPR) program, which provides for Community Led recycling services and coverage of recycling collection costs through Sask Recycles EPR Program administered by NCSWMC;

WHEREAS proposed waste collection agreements for the communities of Yellow Creek and Meskanaw establish waste collection rates while confirming that recycling hand cart service shall be provided at no charge to the Municipality under the EPR program through NCSWMC;

BE IT RESOLVED that Council hereby accepts the Offer of Associate Membership with the North Central Saskatchewan Waste Management Corporation; and

BE IT FURTHER RESOLVED that Administrator Sandelin is hereby authorized to enter into the Associate Membership on behalf of the Municipality and to execute new or amended waste management agreements with Greenland Waste for the provision of waste collection services, effective June 1, 2026, as follows:

- Yellow Creek: \$11.56 per waste cart;
- Meskanaw: \$9.07 per waste cart;

with both agreements confirming no charge for recycling hand carts, as those services are covered through the Sask Recycles Extended Producer Responsibility Program administered by NCSWMC.

CARRIED

Delegations (cont'd)

Doug Bryshun and Elona Matheis joined the meeting at 10:30am to discuss a lakeshore subdivision at Jumping Lake.

Doug Bryshun & Elona Matheis departed the meeting at 10:45am.

WSA Inspection Reports – Crystal Springs & Yellow Creek

012/26 Thibault

BE IT RESOLVED, that the 2025 annual compliance inspection reports from Water Security Agency be accepted as presented for the following utility works:

- Crystal Springs Wastewater Works;
- Crystal Springs Waterworks;
- Yellow Creek Wastewater Works;
- Yellow Creek Waterworks;

CARRIED

Foreman Toner joined the meeting at 11:00am.

Staff Report (Foreman)

Foreman Toner presented his verbal report to Council.

013/26 Hawreschuk

WHEREAS Foreman Toner discussed the following topics during his formal report:

- Equipment repairs update
- New Grader to arrive one week following this meeting
- Dozer work update
- Shop RO System maintenance update

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Custom Work Request (NW-24-46-23-W2)

014/26 Hawreschuk

WHEREAS, Council considered a request for the RM Dozer to perform custom work outside the Municipality at NW-24-46-23-W2;

BE IT RESOLVED, that Council approve the request for the RM Dozer to perform custom work at NW-24-46-23-W2.

DEFEATED

Foreman Toner departed the meeting at 11:30am.

Staff Report (Administrator)

015/26 Hawreschuk

WHEREAS Administrator Sandelin discussed the following topics during her formal report:

- Annual Grant gravel donation fulfillments update, per GG-021 Annual Grant Policy
- Requirements for Emergency Response Plan and Emergency Measures Organization

BE IT RESOLVED, that the Administrator's verbal report be accepted as presented.

CARRIED

Appoint Weed Inspector

016/26 Hawreschuk

BE IT RESOLVED, that the Council appoint AJ Chitrenia as Weed Inspector for the RM of Invergordon for the year 2026.

CARRIED

Appoint Returning Officer & Poll Location

017/26 Marklling

BE IT RESOLVED, that Administrator Sandelin be appointed as Returning Officer for any municipal election that may be called for in the year 2026.

AND, that Council appoint the RM Office located at 7 Danchuk Drive in Crystal Springs, SK as the polling station to facilitate any municipal election in 2026.

CARRIED

Appoint Development Officer

018/26 Rundbraaten

WHEREAS *The Planning and Development Act, 2007* requires Council to appoint a Development Officer for the administration of the Act and municipal planning bylaws;

BE IT RESOLVED, that Administrator Sandelin be appointed as Development Officer for the RM for 2026 and for the duration of employment as Administrator, unless amended or repealed by Council.

CARRIED

Appoint Solicitor

019/26 Dutka

WHEREAS, Council deems it necessary to appoint legal counsel for the municipality;

BE IT RESOLVED, that Council hereby appoints Carson & Co. and SARM Legal Services as solicitors for the RM for the year 2026, and that they be authorized to provide legal advice and representation as required.

CARRIED

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Bylaw Training

020/26 Thibault

WHEREAS Council has received and reviewed the training proposal and materials provided by Bylaw Training Services;

BE IT RESOLVED THAT:

1. Council hereby approves and directs that Bylaw Officer Chitrenia attend training provided by Bylaw Training Services, to be held in Council Chambers on April 7, 8, 20, 21, and 27, 2026; and
2. Council further approves that the total cost of the training in the amount of \$744.00, plus applicable taxes, be paid by the Municipality.

CARRIED

May Council Meeting Date

021/26 Dutka

BE IT RESOLVED, that the Regular Meeting in May 2025 be moved from the 2nd Wednesday of the month (May 13, 2026) to the 1st Wednesday of the month (May 6, 2026) due to a conflict with the RMAA Annual Convention

CARRIED

Staff Reports (Landfill Groundwater Monitoring)

022/26 Markling

WHEREAS the 2025 Landfill Groundwater Monitoring and Sampling Report for the RM of Invergordon No. 430 landfill site (NE-36-43-24-W2M), prepared by PINTER & Associates Ltd., has been presented to Council and concludes that groundwater conditions are stable with no unacceptable risk to surrounding receptors;

BE IT RESOLVED THAT the Council of the Rural Municipality of Invergordon No. 430 hereby accepts the 2025 Landfill Groundwater Monitoring Report as presented.

CARRIED

Correspondence

023/26 Hawreschuk

BE IT RESOLVED, that the following Correspondence be filed as listed:

- 2026 SARM Membership
- HR Consultant Options

CARRIED

SRSAV Wilderness Survival Guide Donation Request

024/26 Markling

BE IT RESOLVED, that Council consider providing support to the Search and Rescue Saskatchewan Association of Volunteers in relation to their *Wilderness Survival Guide* initiative, as outlined in the correspondence presented.

DEFEATED

Recess

025/26 Hawreschuk

THAT, this meeting recess for a lunch break at 12:30pm.

CARRIED

Reeve Hawreschuk called the meeting back to order at 12:56pm.

CARRIED

Delegation

Farhad Naveed with Bright HR joined the meeting remotely via Teams at 1:00 p.m. to provide a presentation to Council on Bright HR's human resources software and support services. Mr. Naveed outlined the features of the platform, including HR documentation and policy management tools, compliance support, and advisory services.

Farhad Naveed departed the meeting at 1:20pm.

Civic Addressing (TSS Funding)

026/26 Mansiere

WHEREAS WellTraxx has submitted a proposal to provide professional civic addressing services for the Northeast Civic Addressing Project, with the Rural Municipality of Invergordon No. 430 acting as the lead municipality, in collaboration with the Rural Municipality of Kinistino No. 459 and the Rural Municipality of Birch Hills No. 460;

WHEREAS the proposed project includes the creation, validation, and submission of civic addresses, verification and assignment of road names, updates through the Province's civic addressing system, provision of validated civic addressing data to emergency responders, and related administrative and bylaw support services;

WHEREAS the total project cost is \$36,700.00 plus applicable PST, with cost allocations of \$15,300.00 to the RM of Invergordon No. 430, \$11,000.00 to the RM of Birch Hills No. 460, and \$10,400.00 to the RM of Kinistino No. 459;

BE IT RESOLVED THAT the Council of the Rural Municipality of Invergordon No. 430 hereby accepts the proposal from WellTraxx for the Northeast Civic Addressing Project;

Civic Addressing (TSS Funding) (cont'd)

BE IT FURTHER RESOLVED THAT the RM of Invergordon No. 430 apply for the Targeted Sector Support Initiative Cost Sharing Grant for the Northeast Civic Addressing Project in collaboration with the RM of Kinistino No. 459 and the RM of Birch Hills No. 460. It is understood that the participating municipalities will be responsible for 25% of all project costs.

CARRIED

Council Remuneration

027/26 Rundbraaten

WHEREAS Council wishes to align Council meal reimbursement rates with the travel allowance meal rates established by the Government of Saskatchewan to ensure consistency, transparency, and fairness;

BE IT RESOLVED, that the Council of the Rural Municipality of Invergordon No. 430 hereby adopts meal rates for Council remuneration and reimbursement in alignment with the travel allowance meal rates set by the Government of Saskatchewan, as amended from time to time, being \$16.00 for breakfast, \$23.00 for dinner (lunch), \$31.00 for supper, and a maximum daily per diem of \$70.00 for in-province travel, inclusive of applicable taxes and gratuities, when Council members are attending approved meetings, conferences, or conducting authorized municipal business.

CARRIED

2026 NCTPC Workshop

028/26 Dutka

BE IT RESOLVED, that the Council of the R.M. of Invergordon send Administrator Sandelin, Assistant Administrator Taylor and any member of Council who wish to attend, to the free workshop "Policy Implementation and Performance" in Wakaw, SK on February 17, 2026.

CARRIED

Discretionary Use – AirBnB (AG)

029/26 Thibault

WHEREAS, under Zoning Bylaw 23-08 the use of a dwelling for short-term rental accommodation, such as an AirBnB, is a discretionary use and must be approved by Council;

WHEREAS, the subject property is an acreage not located within a subdivision and there are no adjacent properties within the required 75-metre notification distance, therefore public notice was not required;

BE IT RESOLVED, that Development Permit 26-01 for the use of an existing dwelling as a short-term rental located on NW-04-43-24-W2 be hereby approved.

CARRIED

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Advertise for Tender

030/26 Hawreschuk

BE IT RESOLVED, that the One-Way Plow originally purchased in January 2020 be publicly advertised for tender, with the RM reserving the right to reject any or all bids.

CARRIED

Custom Work Request (NE & SE 30-44-22-W2)

031/26 Mansiere

WHEREAS the RM received a Custom Work Request from the landowner for fence line clearing adjacent to NE & SE 30-44-22-W2;

WHEREAS the RM is responsible for maintenance and vegetation management within the municipal road allowance;

BE IT RESOLVED, that the RM of Invergordon No. 430 approve that any brush located within the RM road allowance be cleared at no charge to the requestor;

AND, that any brush located outside the RM road allowance as part of the same fence line clearing request be completed at the standard Custom Work rates and charged to the requestor.

CARRIED

Adjourn

032/26

BE IT RESOLVED, that this meeting be adjourned at 3:00pm.

CARRIED



Kevin Hawreschuk
Reeve



Kelly Sandelin
Acting Administrator