

RURAL MUNICIPALITY OF INVERGORDON No. 430

Regular meeting of Council held in the R.M. Council Chambers

7 Struthers Lake Drive, Crystal Springs, SK

July 8th 2020

9:00am

| | | |
|---------------------|-------------------------------|--------------------------------------|
| <i>Present:</i> | <i>Reeve</i> | <i>Bruce Hunter</i> |
| | <i>Councillor, Division 1</i> | <i>Kelvin Dutka</i> |
| | <i>Councillor, Division 2</i> | <i>Keith Thibault</i> |
| | <i>Councillor, Division 3</i> | <i>Calvin Parsons</i> |
| | <i>Councillor, Division 4</i> | <i>Kevin Hawreschuk</i> |
| | <i>Councillor, Division 5</i> | <i>Wayne Bacon</i> |
| | <i>Councillor, Division 6</i> | <i>Edwin Rundbraaten</i> |
| | <i>Administrator</i> | <i>Courtney Beaulieu</i> |
| <i>Delegations:</i> | <i>Daniel Nemeth</i> | <i>Yellow Creek Utility Operator</i> |
| | <i>Curtis West</i> | <i>Greenland Waste</i> |

A quorum being present, Reeve Hunter called the meeting to order at 8:59am.

On June 24th, 2020 a Detective Sergeant with the Ministry of Environment, Environmental Compliance Unit, visited the municipal office to advise the Administrator of its investigation into concerns raised by Water Security Agency during their April 15th 2020 site inspection at the Water Treatment Plant in Yellow Creek.

Daniel Nemeth entered the meeting at 9:02am to discuss the pending investigation and to provide Council with an update on the completed and anticipated repairs required in order to alleviate the elevated levels of turbidity and lift the Precautionary Drinking Water Advisory in Yellow Creek, as so issued on May 6th 2020.

Daniel Nemeth departed the meeting at 10:23am.

Minutes of Regular Meeting

144/20 Dutka

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, June 17th 2020 be approved as amended.

CARRIED

Bank Statements

145/20 Thibault

BE IT RESOLVED, that the June Affinity Bank Statement be accepted as presented.

CARRIED

Authorized Expenditure Report

146/20 Hawreschuk

BE IT RESOLVED, that Cheque No. 1876 to 1877 and EFT No. 1394 to 1402, totaling \$26,475.83 as outlined in the July 7th 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

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List of Accounts for Approval

147/20 Parsons

BE IT RESOLVED, that Cheque No. 1878 to 1920, and EFT No. 1403 to 1406, totaling \$51,698.85, as outlined in the July 7th 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

148/20 Thibault

BE IT RESOLVED, that an electronic payment in the amount of \$624.94, as outlined in the July Mastercard Report, be approved for payment.

BE IT FURTHER RESOLVED, that in order to avoid interest charges the Administrator is hereby authorized to process electronic Mastercard payments on a timeline basis while continuing to present expenditures for review and acknowledgement by Council.

CARRIED

Unpaid Taxes Report

149/20 Hawreschuk

BE IT RESOLVED, that the June Unpaid Taxes Report be accepted as presented.

CARRIED

Curtis West of Greenland Waste entered the meeting at 11:03am to provide an update on their landfill proposal within the R.M. of Birch Hills, No. 460.

Foreman Myron Toner entered the meeting at 11:34am.

Curtis West departed the meeting at 11:45am.

Lawn Tractors

150/20 Dutka

WHEREAS, Foreman Toner retrieved the R.M.'s Husqvarna ride-on lawn mower from storage in Crystal Springs and the John Deer pull-behind mower from storage in Yellow Creek and sourced the appropriate repairs in preparation of their sale or usage by municipal staff.

BE IT RESOLVED, that the 2001 Husqvarna 970 ride-on mower be publicly advertised for sale for \$1,200.00, and that the 1991 John Deer 750 pull-behind mower be retained for municipal use in smaller areas such as hamlet and lakeshore developments.

CARRIED

Subdivision Road Turnover

151/20 Dutka

WHEREAS, in accordance with Bylaw 09-04 Macala Servicing Agreement, the developer has applied to the municipality to assume all rights and responsibilities for completed improvements as outlined in the agreement.

WHEREAS, Bylaw 09-04 stipulates that the developer shall clear, construct and grade all roads, streets and lanes shown on the approved Plan of Proposed Subdivision (Tri-City

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B#

Surveys Ltd. File No. M07208_R3) to the standards set by the municipality and agreed to by the developer.

WHEREAS, Foreman Toner has verified that the new roadway within the lakeshore development of Rhona Valley Lake Estates has been constructed to municipal standards subject to an estimated six (6) final loads of crushed gravel to be laid by the R.M. in the near future and payable by the developer.

BE IT RESOLVED, that the R.M. hereby assumes all rights and responsibilities for the completed improvements in accordance with Bylaw 09-04 within Rhona Valley Lake Estates and authorizes the return of the \$50,000 Irrevocable & Unconditional Letter of Credit as issued by the Quill Lake Credit Union dated March 23, 2009.

CARRIED

152/20 Hawreschuk

WHEREAS, in accordance with Bylaw 18-03 Hunter II Service Agreement, the developer has applied to the municipality to assume all rights and responsibilities for completed improvements as outlined in the agreement.

WHEREAS, Foreman Toner has verified that the portion of Willow Road within the lakeshore development of Hunter II has been constructed to municipal standards subject to minimal ditchwork and the final loads of crushed gravel, to be completed by the R.M. in the near future and payable by the developer.

BE IT RESOLVED, that the R.M. hereby assumes all rights and responsibilities for the completed improvements in accordance with Bylaw 18-03 within Hunter II Subdivision.

CARRIED

Recess

153/20 Hunter

THAT, this meeting recess for lunch at 12:31pm.

CARRIED

Reeve Hunter called the meeting back to order at 1:07pm.

Fire Billing

154/20 Dutka

WHEREAS, according to Fire Chief Daniel Morton, trees hitting a power line on the southern border of NE 6-44-24-W2 started the fire on May 17th 2020. The fire subsequently moved north onto SE 7-44-24-W2 where it destroyed numerous farm buildings and threatened a rural residence which was saved as a result of the Yellow Creek and R.M. of Hoodoo Fire Departments.

WHEREAS, Sask. Power was contacted during the event and responded to the scene. Trees were cut down the following day around affected power lines.

WHEREAS, the R.M. of Hoodoo has submitted their invoice to the municipality for responding to this call.

BT

WHEREAS, due to the large scale of the fire as a result of heavy winds, additional fire fighting assistance was required in the form of 2 water trucks, 4 tractors and 100 liters of additional fuel, all provided by neighboring landowners.

BE IT RESOLVED, that the R.M. of Invergordon issue the billing for all services rendered by the Yellow Creek & R.M. of Hoodoo Fire Departments to Sask. Power, including the following charges for the use of neighboring equipment which is based on Saskatchewan's 2020-21 Farm Machinery Custom and Rental Rate Guide:

- Small Front Wheel Assist Tractor w/ front-end loader (Chyz) \$108.00/hour (5 hours)
- Small Four Wheel Drive Tractor w/ disc (Shulhan) \$201.00/hour (5 hours)
- Small Front Wheel Assist Tractor w/ front-end loader (Laroche) \$108.00/hour (5 hours)
- Small Front Wheel Assist Tractor w/ cultivator (Thibault) \$108.00/hour (5 hours)

AND, the following charges based on the R.M.'s current rate:

- Water Truck (Laroche) \$200.00/hour (7 hours)
- Water Truck (Thibault) \$200.00/hour (7 hours)

AND, a charge of \$150.00 for the additional 100 liters of fuel (Balon).

CARRIED

Foreman Toner departed the meeting at 1:46pm.

Foreman Report

155/20 Rundbraaten

BE IT RESOLVED, that the Foreman Report be accepted as presented.

CARRIED

Bylaw 20-05 Amend

156/20 Dutka

WHEREAS, a final revision of the Hunter II Plan of Proposed Subdivision has been submitted to the municipality.

BE IT RESOLVED, that Bylaw 20-05, being a Bylaw to amend Bylaw 18-03 Hunter II Service Agreement, be read a first time.

CARRIED

157/20 Hawreschuk

BE IT RESOLVED, that Bylaw 20-05 be read a second time.

CARRIED

158/20 Thibault

BE IT RESOLVED, that Bylaw 20-05 be given three readings at this meeting.

CARRIED UNANIMOUSLY

159/20 Parsons

BE IT RESOLVED, that Bylaw 20-05 be read a third time and is hereby adopted.

CARRIED

Staffing & Wages

160/20 Hunter

BE IT RESOLVED, that the matter of Staffing & Wages be tabled until it can be addressed by the Human Resources Committee and a recommendation can be put forth at the next regular Council Meeting.

CARRIED

2020 Budget

161/20 Bacon

BE IT RESOLVED, that Council adopt the 2020 Operating Budget and 2020 Capital Budget as attached to and forming part of these minutes.

CARRIED

2020 Mill Rates

162/20 Bacon

BE IT RESOLVED, that in acknowledgement of the Minimum Tax Bylaw 18-04 and Mill Rate Factor Bylaw 19-07, the Council hereby sets the following uniform mill rates for 2020:

- i. Municipal 9.5 mills; and
- ii. Special Service Area of Yellow Creek 14.5 mills.

CARRIED

163/20 Hawreschuk

BE IT RESOLVED, that pursuant to Section 302 of *The Municipalities Act*, the Council hereby acknowledges the authorization of a 2020 uniform mill rate of 3.3 mills for Struthers Lake Regional Park residential property (cabins).

BE IT FURTHER RESOLVED, that the Regional Park's tax allocation of 80% is hereby acknowledged.

CARRIED

164/20 Rundbraaten

BE IT RESOLVED, that the 2020 Education Property Tax mill rates be acknowledged as follows:

- i. Agricultural Property 1.43 mills;
- ii. Residential Property 4.12 mills;
- iii. Commercial/Industrial Property 6.27 mills; and
- iv. Resource Property 9.68 mills.

CARRIED

165/20 Dutka

BE IT RESOLVED, that the 2020 Conservation & Development Area levies be acknowledged as follows:

- i. Birch Hills \$0.55 per acre;
- ii. Fletts Springs \$0.14 per acre; and
- iii. Shannonville \$2.85 per acre.

CARRIED

Bylaw 20-07 Amend

166/20 Thibault

WHEREAS, the municipality does not desire to register dogs within hamlets and lakeshore developments.

BE IT RESOLVED, that Bylaw 20-07 being a Bylaw to amend Bylaw 12-06 Animal Control, be read a first time.

CARRIED

167/20 Dutka

BE IT RESOLVED, that Bylaw 20-07 be read a second time.

CARRIED

168/20 Parsons

BE IT RESOLVED, that Bylaw 20-07 be given three readings at this meeting.

CARRIED UNANIMOUSLY

169/20 Bacon

BE IT RESOLVED, that Bylaw 20-07 be read a third time and is hereby adopted.

CARRIED

2019 Financial Statements

170/20 Hunter

BE IT RESOLVED, that the matter of the 2019 Audited Financial Statements be risen from the table and approved as prepared by Grant Thornton LLP.

BE IT FURTHER RESOLVED, that the Council is not aware of any issues that have arose since January 1st 2020 that would have a significant impact on these financial statements as presented, such as contingency or a subsequent event that could affect operations going forward.

CARRIED

Consent to Land Sale

171/20 Hunter

WHEREAS, the Administrator presented a proposal from J.D. Mollard & Associates Ltd. For aggregate mapping and exploration services within the municipality.

BE IT RESOLVED, that the matter of consenting to a potential land sale by the Ministry of Agriculture to the current lessee of SW 18-44-23-W2 remain tabled until the next regular Council Meeting.

BE IT FURTHER RESOLVED, that the R.M. engage the services of J.D. Mollard & Associates Ltd. to conduct Airphoto Mapping (Phase 1) on SW 18-44-23-W2 to identify any aggregate prospects prior to consenting to its sale.

BE IT FURTHER RESOLVED, that the following additional crown lands also be investigated through Airphoto Mapping (Phase 1), at an estimated total cost of \$1,000.00 for four (4) quarter sections:

- NW 15-44-23-W2;
- SW 15-44-23-W2; and
- NE 7-44-23-W2.

CARRIED

Discretionary Use Development Permit

172/20 Rundbraaten

WHEREAS, the Administrator received a Development Permit application wherein the proposed primary use is a relocated residence in the lakeshore development of Crystal Ridge.

CBH

WHEREAS, the draft Zoning Bylaw is proposing such uses as discretionary which requires local landowner consultation and final approval by the Council.

WHEREAS, in accordance with the draft Zoning Bylaw the Administrator provided written notice of the application to all Crystal Ridge landowners 21 days prior to this meeting in which the application is being considered by the Council.

WHEREAS, the Administrator has not received any objection or concerns raised from the Crystal Ridge landowners and confirms all other aspects of the permit adhere to the proposed Zoning Bylaw regulations.

BE IT RESOLVED, that Development Permit #20-04 for a relocated residence on Lot 20 Block 4 at Crystal Ridge be hereby approved.

CARRIED

Bylaw 20-08 Extension of Time

173/20 Thibault

WHEREAS, Section 186 of *The Municipalities Act* requires the submission of annual audited financial statements to be submitted to the Minister by July 1st of the following year.

WHEREAS, the 2019 financial statements were unable to be approved at the June 17th 2020 Council Meeting and as such the deadline will not be met.

WHEREAS, Section 404 of *The Municipalities Act* authorizes the Council to pass a bylaw extending the time fixed by the Act by no more than 90 days.

BE IT RESOLVED, that Bylaw 20-08 being a Bylaw to extend the time required for the submission of financial statements to the Minister, be read a first time.

CARRIED

174/20 Dutka

BE IT RESOLVED, that Bylaw 20-08 be read a second time.

CARRIED

175/20 Parsons

BE IT RESOLVED, that Bylaw 20-08 be given three readings at this meeting.

CARRIED UNANIMOUSLY

176/20 Bacon

BE IT RESOLVED, that Bylaw 20-08 be read a third time and is hereby adopted.

CARRIED

Bylaw 20-09 Repeal

177/20 Thibault

WHEREAS, during the review of Animal Control Bylaw 12-06 it was found to contain a section on livestock and poultry in hamlets and lakeshore developments which is redundant to the existing Livestock & Poultry in Hamlets Bylaw 02-8.

WHEREAS, the Livestock & Poultry in Hamlets Bylaw 02-8 only pertains to hamlets and the municipality now has several lakeshore developments.

BE IT RESOLVED, that Bylaw 20-09 being a Bylaw to repeal Livestock & Poultry in Hamlets Bylaw 02-8, be read a first time.

CARRIED

178/20 Dutka

BE IT RESOLVED, that Bylaw 20-09 be read a second time.

CARRIED

179/20 Parsons

BE IT RESOLVED, that Bylaw 20-09 be given three readings at this meeting.

CARRIED UNANIMOUSLY

180/20 Bacon

BE IT RESOLVED, that Bylaw 20-09 be read a third time and is hereby adopted.

CARRIED

2020 MEEP Agreement

181/20 Rundbraaten

WHEREAS, on May 6th 2020 Saskatchewan Premier Scott Moe announced the *Municipal Economic Enhancement Program 2020 (MEEP)* to provide per-capita funding to municipalities to support investments in infrastructure to stimulate economic recovery and encourage local job creation.

WHEREAS, the R.M. of Invergordon shall receive \$80,207.00 and must expend this allotment on approved projects no later than March 31st 2022.

BE IT RESOLVED, that the R.M. enter into an agreement with the Government of Saskatchewan to receive funding through the Municipal Economic Enhancement Program to be allocated, as follows:

- | | |
|---|----------|
| • Yellow Creek Fire Department; Replace water truck | \$34,207 |
| • Yellow Creek Fire Department; Replace roof on Fire Hall | \$25,000 |
| • Dixon Lake; Engineering review of water levels and fish viability | \$10,000 |
| • Jumping Lake; Installation of a boat launch | \$6,000 |
| • Aggregate Resources; Gravel mapping and exploration services | \$6,000 |

CARRIED

Appoint Returning Officer

182/20 Hawreschuk

BE IT RESOLVED, that Council appoint Courtney Beaulieu as Returning Officer for the municipal election on November 9th 2020 in Divisions 1, 3, 5 and Reeve, and who shall in turn appoint the Deputy Returning Officer.

CARRIED

Appoint Polling Stations

183/20 Thibault

BE IT RESOLVED, that Council appoint the municipal office as the polling station on November 9th 2020 from the hours of 9:00am to 8:00pm to facilitate the municipal election in Divisions 1, 3, and 5 and Reeve.

CARRIED

Set Advance Poll

184/20 Hawreschuk

BE IT RESOLVED, that Council hereby sets the date for Advance Polling to be Sunday, November 1st 2020 from the hours of 10:00am to 4:00pm and appoint the municipal office as the polling station.

CARRIED

Election Officials Remuneration

185/20 Hawreschuk

BE IT RESOLVED, that Council set remuneration for all election related work, at the following rates:

- Deputy Returning Officer \$23.00/hour; and
- Poll Clerk \$20.00/hour.

BE IT FURTHER RESOLVED, that Courtney Beaulieu as the Returning Officer shall be paid her existing salaried pay for election related work occurring during normal business hours and may accrue hours worked outside of normal business hours as additional vacation time.

CARRIED

Acquire Tax Title Property

186/20 Thibault

WHEREAS, prior year tax levies and associated tax enforcement costs have not been paid, in full or in partial, on a property in which no persons reside and is of a taxable assessment value under \$17,500.00.

WHEREAS, the appropriate six (6) month period has elapsed from the date in which the required notice was deemed served to the assessed landowner.

BE IT RESOLVED, that pursuant to Section 26 of *The Tax Enforcement Act*, the Council authorizes the Administrator acting as the treasurer, to proceed to acquire title of a property legally described as Lot 12, Block 1 (Plan BO1588) in the Organized Hamlet of Tway.

CARRIED

R.M. Office Re-Opening Plan

In response to the global pandemic of the Novel Coronavirus (COVID-19), the Province of Saskatchewan declared a State of Emergency on March 18th 2020. Accordingly, the municipal office was closed to the general public and remains closed to present day. The province's public health order issued and effective June 22nd 2020 permits indoor gatherings of up to thirty (30) people where space allows for 2 meters of physical distancing between individuals.

Administrator Beaulieu advised the municipal office is in a position to safely re-open to the general public starting Tuesday, August 4th 2020 and will continue to operate in accordance with provincial public health orders and guidelines.



Yellow Creek Lift Station

187/20 Parsons

WHEREAS, Councilor Thibault has sourced a quote from TMH Electrical for the removal and replacement of the existing Milltronics Level Controller and Level Transducer at the sewage pumping station in Yellow Creek, along with a new low-level float, circuit breakers and single-phase surge suppressor.

BE IT RESOLVED, that Council approve the quote from TMH Electrical dated July 7, 2020 in the amount of \$6,650.00 further authorize work to be commenced immediately.

CARRIED

Adjourn

188/20 Hunter

BE IT RESOLVED, that this meeting be adjourned at 3:58pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator

