

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
January 7th 2025
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling (via Microsoft Teams)</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Delegations:</i>	<i>Dan Morton</i>	<i>Fire Chief, Yellow Creek FD</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:07am. Foreman, Myron Toner present at the time the meeting called to order.

Staff Reports

Foreman Toner began his presentation to Council.

001/25 Thibault

BE IT RESOLVED, that a 16HP Vanguard Pressure Washer Model #41530BC (Serial No. 144840), including an additional 100ft of hose, be purchased from *Clark's Supply & Service Inc.* in the amount of \$14,388.37 plus applicable taxes.

CARRIED

Councillor Markling joined the meeting via Microsoft Teams at 9:25am.

Road Allowance Closure Request

002/25 Hawreschuk

WHEREAS, Reeve Hawreschuk has received a request from the landowner adjacent to an undeveloped road allowance to close the road allowance due to concerns of trespassing onto the adjacent private property.

BE IT RESOLVED, that a No Through Road sign be installed at the end of the developed road laying West of SW 2-45-24-W2.

CARRIED

Staff Reports (Cont'd)

003/05 Mansiere

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

Delegation

Daniel Morton, Fire Chief of the Yellow Creek Fire Department joined the meeting at 10:02am to discuss the recently appointed Fire Committee and related Saskatchewan Minimum Standards. Daniel Morton departed the meeting at 10:39am.

Foreman Toner departed the meeting at 10:48am.

Minutes of First Meeting

004/25 Thibault

BE IT RESOLVED, that the Minutes of the First Meeting of Council held on Wednesday December 11, 2024 be approved as read.

CARRIED

Bank Statement

005/25 Dutka

BE IT RESOLVED, that the Bank Statement as at December 31, 2024 be accepted as presented.

CARRIED

Payroll Register

006/25 Rundbraaten

BE IT RESOLVED, that Reference No. 000834 to 000849 and No. 900074 to 900076 totaling \$38,115.32 as outlined in the Payroll Register (December 2024) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

007/25 Mansiere

BE IT RESOLVED, that the following authorized expenditures totaling \$154,073.90 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- E-Transfer No. 2025-01 to 2025-02; and
- Online Banking No. 2024-72 to 2024-73.

CARRIED

Fidelity Bond

008/25 Thibault

BE IT RESOLVED, that pursuant to Section 113 of *The Municipalities Act*, Council hereby approves the presented Fidelity Bond, at the maximum coverage of \$200,000 which includes \$50,000 registered mail coverage and \$25,000 money & securities coverage, at a premium cost of \$585.00 plus PST.

CARRIED

List of Accounts for Approval

009/25 Bacon

WHEREAS, a proposed payment in the amount of \$10,000 payable to the Kinistino Jubilee Lodge has been removed from the presented List of Account for Approval pending confirmation from the Jubilee Lodge as to readiness for funding as per Resolution #207/23.

BE IT RESOLVED, that the following payments, totaling \$156,170.61, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3861 to 3882; and
- EFT No. 2476 to 2494.

CARRIED

010/25 Bacon

WHEREAS, the purchase of a 2023 Hyundai Loader from EMSCO was authorized for January 2025 in Resolution # 256/24.

WHEREAS, this Loader has been rented to the RM since October 1, 2024 whereby 90% of the rental charges has been credited to the purchase, a total of \$27,000.

BE IT RESOLVED, that Invoice No. C00262 be paid to *EMSCO Equipment Maintenance & Supply Co.* in the amount of \$238,728.00 plus applicable taxes, for the purchase of the 2023 Hyundai HL955A-XT Loader (Serial Number HHKHVL50CL0000619);

AND THAT, payment is hereby authorized to be made immediately following the adjournment of this meeting.

CARRIED

011/25 Dutka

WHEREAS, an invoice has been presented by Councillor Dutka (Deputy Fire Chief) for repair on the Fire Truck which must be paid in order for the repair to be completed.

BE IT RESOLVED, that Invoice No. 2814 be paid to *Fire & Auto Enterprises* in the amount of \$4,718.00 plus applicable taxes for the replacement of a water tank supply valve on the Fire Truck;

AND THAT, payment is hereby authorized to be made immediately following the adjournment of this meeting.

CARRIED

Unpaid Taxes Report

012/25 Dutka

WHEREAS, total taxes outstanding as of December 31, 2024 are as follows:

- Current: \$174,506.13;
- Grant-In-Lieu: \$0.00; and
- Arrears and Interest: \$40,167.11.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Sanction Request

013/25 Dutka

WHEREAS, a sanction request from *Water Security Agency* was tabled at the previous meeting to provide an opportunity for Councillor Bacon to speak to the proposed works which impact the outlet at Waterhen Marsh.

BE IT RESOLVED, that the Rural Municipality of Invergordon No. 430 has reviewed the drainage plan E5105674. The RM approves the conveyance of water across and within RM right-of-way as shown in the plan E5105674 dated November 1, 2024 and grants approval to the extent that it can grant such permission under its authority.

CARRIED

Yellow Creek Permit to Operate Hygienic Use

014/25 Markling

BE IT RESOLVED, that the Permit to Operate a Hygienic Waterworks in Yellow Creek (Permit No. 00002592-05-01) be approved, in which regulations shall take effect on April 1, 2025.

CARRIED

CB

Staffing/Appointments

015/25 Mansiere

WHEREAS, human consumptive use waterworks require a certified Class 1 utility operator.

WHEREAS, the RM will no longer operate a human consumptive use waterworks within the Municipality upon the hygienic-use permit coming into effect on April 1, 2025.

WHEREAS, the position of Utility Manager is currently a full-time and year-round position requiring a certified Class 1 utility operator.

BE IT RESOLVED, that the Utility Manager position be terminated on April 1, 2025 and as such, notice of termination be issued to Dean Matkowski accordingly;

AND THAT, a seasonal position be created which shall include weed control, bylaw enforcement and equipment operator duties.

CARRIED

North Central Rural Pipeline Board Appointment

016/25 Thibault

BE IT RESOLVED, that Roger Hoey be appointed to the North Central Rural Pipeline Board of Directors on behalf of the RM of Invergordon, No. 430.

CARRIED

017/25 Hawreschuk

THAT, this meeting be recessed for a lunch break at 12:11pm.

CARRIED

Reeve Hawreschuk called the meeting back to order at 12:47pm.

Wage Review/Vacation Payable

018/25 Thibault

WHEREAS, the employment contract for Myron Toner indicates up to five (5) vacation days may be carried over into the next calendar year to be used by April 30th.

WHEREAS, the employment contract also indicates a time-in-lieu balance at the end of the year shall be paid out.

WHEREAS, the December 31, 2024 vacation balance for Myron Toner is eight (8) days and time-in-lieu balance is 46.50 hours.

BE IT RESOLVED, that payment to Myron Toner in the total amount of \$4,069.04, representative of vacation payable (3 days, \$1,595.70) and time-in-lieu payable (\$2,473.34), be approved.

CARRIED

019/25 Hawreschuk

BE IT RESOLVED, that the Employee Wage Increase Schedule 2025-2028, attached to and forming part of these minutes, be acknowledged and that the 2025 increases be approved effective January 1, 2025.

CARRIED

Tax Enforcement (2023 Arrears)

020/25 Rundbraaten

WHEREAS, tax liens with respect to outstanding 2023 taxes were registered on May 8, 2024.

WHEREAS, Section 22 of *The Tax Enforcement Act* states that upon the expiration of six (6) months from the date on which the municipality's interest based on a tax lien was registered, the municipality may authorize proceedings to request title of property in which the taxes remain in arrears.

BE IT RESOLVED, that Council hereby authorizes Administrator Beaulieu acting as the Treasurer to proceed to acquire title on properties which remain in arrears for taxes, penalties and costs owing wherein Form "C" (Final Six-Month Notice) shall be issued to each property.

CARRIED

Expenditure Authorization Bylaw

021/25 Bacon

BE IT RESOLVED, that Bylaw 25-01, being a bylaw to authorize certain expenditures, be read a first time.

CARRIED

022/25 Dutka

BE IT RESOLVED, that Bylaw 25-01 be read a second time.

CARRIED

023/25 Thibault

BE IT RESOLVED, that Bylaw 25-01 be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY

024/25 Hawreschuk

BE IT RESOLVED, that Bylaw 25-01 be read a third time.

CARRIED

Crystal Springs Septic Bylaw

025/25 Dutka

BE IT RESOLVED, that Bylaw 25-02, being a bylaw to regulate septic pump outs relating to the Crystal Springs public utility, be read a first time.

CARRIED

026/25 Mansiere

BE IT RESOLVED, that Bylaw 25-02 be read a second time.

CARRIED

027/25 Thibault

BE IT RESOLVED, that Bylaw 25-02 be given three (3) readings at this meeting.

CARRIED UNANIMOUSLY

028/25 Rundbraaten

BE IT RESOLVED, that Bylaw 25-02 be read a third time.

CARRIED

Move May Meeting

029/25 Rundbraaten

BE IT RESOLVED, that the Regular Meeting in May 2025 be moved from the 2nd Wednesday of the month (May 14, 2025) to the 1st Wednesday of the month (May 7, 2025) due to a conflict with the RMAA Annual Convention.

CARRIED

Exact Fencing Invoice

030/25 Hawreschuk

WHEREAS, in Resolution # 220/24 allocation of Canada Community-Building Fund (CCBF), previously the Gas-Tax Fund, to the Struthers Lake Regional Park Ball Diamond Upgrade project was approved.

WHEREAS, the project was unable to begin construction in Fall 2024 due to cold weather however the fencing supplier has procured the necessary materials and has requested a deposit be paid.

WHEREAS, Administrator Beaulieu has inquired with the CCBF program manager as to who must pay the supplier invoices as the project is outside of the municipality in Struthers Lake Regional Park, but no answer has been received at this time.

BE IT RESOLVED, that Invoice No. 2876 in the amount of \$15,008.87 plus applicable taxes be paid to *Exact Fencing Ltd.* as a 50% deposit for the ball diamond fencing materials ordered for Struthers Lake Regional Park;

AND THAT, payment of the invoice is approved to be issued by the RM to *Exact Fencing Ltd.* or by the RM to Struthers Lake Regional Park (who shall pay *Exact Fencing*) pending the direction from the CCBF program manager.


CARRIED

Adjourn

031/25 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 2:03pm.

CARRIED



Kevin Hawreschuk
Reeve



Courtney Beaulieu
Administrator