

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
December 16th 2021
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>

A quorum being present, Reeve Hunter called the meeting to order at 9:08am.

Public Disclosure Statements

364/21 Hunter

BE IT RESOLVED, that Council acknowledge the submission of all required Public Disclosure Statements to the Administrator as completed by November 30, 2021.

Minutes of Regular Meeting

365/21 Thibault

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday November 17, 2021 be approved as read.

CARRIED

Minutes of Special Meeting

366/21 Dutka

BE IT RESOLVED, that the Minutes of Special Meeting held on Monday November 29, 2021 be approved as read.

CARRIED

Statement of Financial Activities

367/21 Thibault

BE IT RESOLVED, that the Statement of Financial Activities as at November 30, 2021 be accepted as presented.

CARRIED

Bank Statement

368/21 Hawreschuk

BE IT RESOLVED, that the Bank Statement as at November 30, 2021 be accepted as presented.

CARRIED

Payroll Register

369/21 Parsons

BE IT RESOLVED, that Reference No. 000184 to 000194 and 900015 to 900021, totaling \$37,973.19 as outlined in the Payroll Register for November 2021 (Period 21 & 22) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Reports

370/21 Thibault

BE IT RESOLVED, that EFT No. 1692, totaling \$500.00 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented.

CARRIED

List of Accounts for Approval

371/21 Bacon

BE IT RESOLVED, that Cheque No. 2657 to 2698 and EFT No. 1693 to 1703, totaling \$89,426.76 as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

372/21 Rundbraaten

BE IT RESOLVED, that electronic payments in the amount of \$1,899.10 and \$2,475.10 as outlined in the presented November 19, 2021 and December 3, 2021 Mastercard Reports, respectively, be acknowledged as paid under the authority granted in Resolution 148/20.

CARRIED

Unpaid Taxes Report

373/21 Dutka

BE IT RESOLVED, that the Unpaid Taxes Report as at November 30, 2021 be accepted as presented.

CARRIED

Staff Reports

374/21 Rundbraaten

WHEREAS, Administrator Beaulieu presented the written report from Utility Manager, Trevor Plessl to the Council.

BE IT RESOLVED, that the Utility Manager Report be accepted as presented.

CARRIED

375/21 Thibault

WHEREAS, Utility Manager Plessl obtained Class 1 Water Treatment and Distribution certification with the Operator Certification Board (OCB) as of November 15, 2021.

WHEREAS, a certified Class 1 Operator is required by the Yellow Creek Permit to Operate a Waterworks.

WHEREAS, the RM has contracted the services of Dean Matkowski since August 2020.

BE IT RESOLVED, that the R.M. of Invergordon terminate the Regional Utility Operator Agreement with Dean Matkowski effective February 1, 2022.

CARRIED

376/21 Dutka

WHEREAS, the temporary bin site attendant, Colby Pacholko, has asked to remove the attendant shack from the site following the site's closure on January 3, 2022.

BE IT RESOLVED, that Colby Pacholko sign a general liability waiver and be permitted to remove the attendant shack from the closed landfill site.

CARRIED

377/21 Hawreschuk

WHEREAS, Administrator Beaulieu presented a verbal report to the Council.

WHEREAS, the two (2) 500 gallon fuel tanks which were sold in May 2020 have not been retrieved and the purchaser desires a refund.

BE IT RESOLVED, that \$1,000.00 be refunded to Renee Punga.

BE IT FURTHER RESOLVED, that the two (2) 500 gallon and one (1) 1000 gallon fuel tanks with stands, hoses and all accessory parts be taken to the next available auction at Taylors Auctioneers.

CARRIED

378/21 Hawreschuk

WHEREAS, Administrator Beaulieu presented a request for overtime payment to Trevor Plessl for all hours worked above a total of 2,080 in the year 2021.

BE IT RESOLVED, that overtime hours owed pursuant to *The Saskatchewan Employment Act* be approved for payment by December 31, 2021 to Trevor Plessl.

CARRIED

Correspondence

379/21 Hawreschuk

WHEREAS, the following Correspondence has been presented to Council:

- | | |
|--|---|
| • Organized Hamlet of Crystal Springs | 2021 AGM Minutes |
| • Organized Hamlet of Meskanaw | 2021 AGM Minutes |
| • Organized Hamlet of Tway | 2021 AGM Minutes |
| • Building Standards Branch (Min. GR) | Construction Codes Act (Jan 1 2022) |
| • Infrastructure Grant Program (Min. GR) | Community, Culture, Recreation Projects |
| • Melfort RCMP | 2021-3rd Quarter Report |
| • Wakaw RCMP | 2021-3rd Quarter Report |
| • Sask. Municipal Hail Insurance | 2021 Yearly Claims Summary |

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

Helipad Development Proposal

380/21 Parsons

WHEREAS, in accordance with Resolution #259/21, public notice of a helipad and emergency response center development proposal has been provided as of November 30, 2021 as follows:

- to the assessed owners of property in the Organized Hamlet of Crystal Springs;
- to the assessed owners of agricultural property within ½ mile of the boundary to the applicant's land;
- to the Crystal Springs Organized Hamlet Board;
- posted to the municipal website; and
- posted in the municipal office;

WHEREAS, no objections were received in response to the public notice.

BE IT RESOLVED, that Development Permit #21-32 for the development of Parcel F, Plan 64PA01925, in Crystal Springs, SK as an emergency response center comprising of a helipad and shop building, be hereby approved on the condition that the use shall be in compliance with any and all provincial and federal regulations.

CARRIED

Building Bylaw

381/21 Bacon

BE IT RESOLVED, that Bylaw 21-05, being a bylaw in respect to buildings, be read a first time.

CARRIED

382/21 Thibault

BE IT RESOLVED, that Bylaw 21-05 be read a second time.

CARRIED

383/21 Dutka

BE IT RESOLVED, that Bylaw 21-05 be given three readings at this meeting.

CARRIED UNANIMOUSLY

384/21 Hawreschuk

BE IT RESOLVED, that Bylaw 21-05 be read a third time and is hereby adopted.

CARRIED

Appoint Building Official

385/21 Bacon

WHEREAS, *MuniCode Services Ltd.* attended the November 17, 2021 Regular Meeting as a delegate to discuss their proposal for building official services should the Council adopt a Building Bylaw.

WHEREAS, such services include:

- plan review (complete review of all plans and specifications for compliance with *The Uniform Building and Accessibility Standards Act and Regulations*);
- any required consultation meetings with designers and/owners;
- inspection services (site visits to review the construction and ensure the construction complies with the approved plans and the Act and Regulations); and
- fees charged at a rate of \$3.55/\$1,000 value of construction, with a minimum fee of \$200.

BE IT RESOLVED, that *MuniCode Services Ltd.* be appointed as the RM's building official effective December 16, 2021.

CARRIED

Set Schedule of Council Meetings

386/21 Parsons

BE IT RESOLVED, that the Regular Council Meetings for the R.M. of Invergordon for the year 2022 shall continue to be held on the 2nd Wednesday of each month.

BE IT FURTHER RESOLVED, that the November Regular Meeting shall occur on the 1st Wednesday on account of the Municipal Election falling on the 2nd Wednesday and the SARM Midterm Convention falling on the 3rd Wednesday.

AND, that the December Regular Meeting shall occur on the 1st Wednesday, such that it can be called within thirty (30) days of the Municipal Election as required by *The Municipalities Act*.

CARRIED

Set Council Remuneration

387/21 Dutka

WHEREAS, public notice was posted on November 30, 2021 as required by Public Notice Bylaw 17-05 in order for the matter of setting Council Remuneration to be considered by Council.

BE IT RESOLVED, that Council remuneration rates for 2022 be set as follows:

- Regular Meeting \$300.00 per day
- Special or Committee Meeting \$150.00 per day if 3hrs or less
\$300.00 per day if over 3 hrs
- Supervision \$35.00 per hour
- Mileage \$0.60 per km

CARRIED

388/21 Hunter

THAT, this meeting recess for a lunch break at 12:15pm

CARRIED

Reeve Hunter called the meeting back to order at 12:45pm.

Foreman, Myron Toner present at the time the meeting called back to order.

Terminate Snow Agreement, RM Three Lakes

389/21 Thibault

WHEREAS, the R.M. is currently contracted by the R.M. of Three Lakes to provide snow removal on their municipal roads at the Shannon Lake and Rhona Lake residential subdivisions.

WHEREAS, Foreman Toner has advised the Council that this arrangement is challenging for our operators due to vehicles on the side of the road, camper obstructions and is not proving to be an efficient use of staff time.

BE IT RESOLVED, that the R.M. of Invergordon terminate the Road Maintenance Agreement with the R.M. of Three Lakes effective December 31, 2021.

CARRIED

Foreman Toner departed the meeting at 3:02pm.

Employment Contracts

To facilitate Council's discussion on the Administrators employment contract, Administrator Beaulieu departed the meeting at 3:15pm and returned at 3:32pm.

~~CARRIED~~ *OB*
ST

Route 41 Bar & Grill Family Endorsement

390/21 Bacon

BE IT RESOLVED, that the Council of the R.M. of Invergordon approve the addition of a Family Dining Endorsement to the Liquor Permit at Route 41 Bar & Grill Ltd. in Yellow Creek, SK.

CARRIED

Yellow Creek Garage Inquiry

391/21 Dutka

WHEREAS, Administrator Beaulieu presented a request to purchase and remove a garage building on the Yellow Creek schoolgrounds property, currently not being used by the RM.

BE IT RESOLVED, that the garage on Lot 2 Block 16 Plan 73PA07946, Yellow Creek Schoolgrounds, be tendered for public sale with bids to be considered at the January 12, 2022 meeting.

CARRIED

Tax Enforcement: Reduce Waiting Period

392/21 Thibault

WHEREAS, pursuant to *The Tax Enforcement Act* a tax lien was registered on December 6, 2021 due to 2020 arrears remaining unpaid on Roll 1739 and 1740.

WHEREAS, Section 22(1.1) of *The Tax Enforcement Act* allows for Council to request the Provincial Mediation Board to reduce the six (6) month period following the registration of a tax lien such that the tax enforcement proceedings can continue without delay.

WHEREAS, the properties are low valued adjacent lots with one containing a dilapidated building and are owned by a defunct non-profit organization.

BE IT RESOLVED, that under the authority of Section 22(1.1) of *The Tax Enforcement Act*, the Council of the R.M. of Invergordon request the reduction of the six (6) month period to the Provincial Mediation Board on Roll 1739 and 1740.

CARRIED

Cancel Invoice

393/21 Hawreschuk

WHEREAS, under Nuisance Abatement Bylaw 12-05 an order to remedy was issued to two (2) lots in the Organized Hamlet of Tway which was not remedied by the deadline.

WHEREAS, the R.M. remedied the contravention by providing mowing services and issued an invoice to the landowner in the amount of \$210.00 in September 2021.

WHEREAS, the two (2) lots were subsequently sold and ownership transferred without the payment of this outstanding invoice.

WHEREAS, under Section 369(1)(c) of *The Municipalities Act* such unpaid charges can be added to the tax roll if they remain unpaid as of December 31 of the year in which they are incurred.

WHEREAS, because the property is now under new ownership whom were not aware of this outstanding charge at the time of purchase, Administrator Beaulieu requests the cancellation of this invoice.

BE IT RESOLVED, that Council authorize the cancellation of Invoice #2021-00772 in the amount of \$210.00.

CARRIED

Retirement

394/21 Dutka

BE IT RESOLVED, that the retirement of Anne Davis be acknowledged for December 31, 2021 and that an \$100.00 appreciation gift in cash be given for her years of service as Assistant Administrator.

CARRIED

Adjourn

395/21 Dutka

BE IT RESOLVED, that this meeting be adjourned at 3:41pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator