

RURAL MUNICIPALITY OF INVERGORDON No. 430

Regular meeting of Council held in the R.M. Council Chambers

7 Struthers Lake Drive, Crystal Springs, SK

November 19th 2020

9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Absent:</i>	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
<i>Delegations:</i>	<i>Frank Stefaniuk</i>	<i>Weed Inspector</i>

A quorum being present, Reeve Hunter called the meeting to order at 9:01am.

Minutes of Regular Meeting

260/20 Dutka

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday October 14, 2020 be approved as read.

CARRIED

Minutes of Special Meeting

261/20 Thibault

BE IT RESOLVED, that the Minutes of Special Meeting held on Tuesday October 27, 2020 be approved as read.

CARRIED

262/20 Rundbraaten

BE IT RESOLVED, that the Minutes of Special Meeting held on Thursday November 5, 2020 be approved as read.

CARRIED

Bank Statements

263/20 Dutka

BE IT RESOLVED, that the October Bank Statements be accepted as presented.

BE IT FURTHER RESOLVED, that Council hereby authorizes the transfer of remaining funds from the RM's Conexus (Wakaw) account to be deposited into the RM's Affinity (Kinistino) account and subsequently approves the closure of the RM's Conexus (Wakaw) account.

CARRIED

Statement of Financial Activities

264/20 Thibault

BE IT RESOLVED, that the October Statement of Financial Activities, attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

265/20 Rundbraaten

BE IT RESOLVED, that Cheque No. 2060 to 2065 and EFT No. 1489 to 1517, totaling \$69,965.73 as outlined in the November 18, 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

List of Accounts for Approval

266/20 Parsons

BE IT RESOLVED, that Cheque No. 2066 to 2114, and EFT No. 1518 to 1522, totaling \$68,328.54, as outlined in the November 18, 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

267/20 Thibault

BE IT RESOLVED, that electronic payments in the amount of \$1,001.82 and \$3,097.51, as outlined in the presented October 29, 2020 and November 16, 2020 Mastercard Reports, respectively, be acknowledged as paid under the authority given in Resolution 148/20.

CARRIED

Unpaid Taxes Report

268/20 Rundbraaten

BE IT RESOLVED, that the October Unpaid Taxes Report be accepted as presented.

CARRIED

2020 Weed Inspector Report

269/20 Hunter

BE IT RESOLVED, that the 2020 Annual Report of the municipal Weed Inspector as prepared by Frank Stefaniuk be accepted as presented.

CARRIED

Delegation

Frank Stefaniuk joined the meeting by teleconference at 10:02am to discuss the 2020 Annual Report of the municipal Weed Inspector. Frank Stefaniuk departed the meeting at 10:34am.

Closed Session

270/20 Hunter

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 10:36am for the purpose of discussing correspondence prepared by legal counsel.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons, Bacon and Rundbraaten, and Administrator Beaulieu.

The closed session concluded at 11:03am.

Correspondence

271/20 Dutka

WHEREAS, the following Correspondence has been presented to Council:

- Water Security Agency Yellow Creek Waterworks Inspection Report

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|---------------------------|---|
| • Water Security Agency | Yellow Creek Wastewater Inspection Report |
| • Gov't of Saskatchewan | Public Health Order November 19, 2020 |
| • Robertson Stromberg LLP | Boyd Curve Case Conference Update |
| • Prince Albert RCMP | 2020 2 nd & 3 rd Quarter Policing Reports |
| • Ministry of Highways | Winter Weight Restriction Bulletin 2020-2021 |
| • McKercher LLP | Land Purchase Agreement Options |

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

Declaration of Election Results

272/20 Rundbraaten

BE IT RESOLVED, that Council hereby acknowledges the following as presented by Administrator Beaulieu:

- Form "CC" Declaration of Results for Division 1 in which Kelvin Dutka was re-elected by acclamation as Councillor.
- Form "CC" Declaration of Results for Division 3 in which Calvin Parsons was re-elected by acclamation as Councillor.
- Form "CC" Declaration of Results for Division 5 in which Wayne Bacon was re-elected as Councillor.
- Form "CC" Declaration of Results for Reeve in which Bruce Hunter was re-elected by acclamation as Reeve.

CARRIED

Oath of Offices

273/20 Dutka

BE IT RESOLVED, that Council hereby acknowledges the Oath of Offices as taken by Kelvin Dutka, Calvin Parsons, Wayne Bacon and Bruce Hunter and deposited with Administrator Beaulieu.

CARRIED

Re-Appoint Council Committees

274/20 Hunter

BE IT RESOLVED, that there be no changes to the Council Committees, such that the following appointments shall remain in effect until December 31, 2020:

Human Resources Committee

Councillors Hawreschuk, Rundbraaten, Thibault; Reeve Hunter

Public Works Committee

Councillors Bacon, Dutka, Parsons; Reeve Hunter

Water Committee

Councillors Thibault, Dutka, Parsons; Reeve Hunter

Safe Restart Funding

275/20 Hunter

WHEREAS, the RM received \$33,705.00 as part of the Safe Restart Program announced by the Government of Canada to support municipalities in responding to COVID-19 and to enhance infection protection and control measures in their operations.

BE IT RESOLVED, that in order to facilitate safe attendance at Council Meetings, the Council allocate \$11,000 of the Safe Restart Program funding for the purchase of iPads for each member of Council (\$4,000), an air purifier for Council Chambers (\$2,000) and a video conferencing system for Council Chambers (\$5,000).

CARRIED

Capital Purchases

276/20 Dutka

WHEREAS, in Resolution 241/20 the Council authorized the advertisement of its existing 2014 CAT 160M Grader for private sale during purchase negotiations with CAT Finning on a replacement Grader.

WHEREAS, no offers or bids were received from the advertisement.

WHEREAS, a revised Quotation has been prepared by CAT Finning for a 2020 CAT 150M AWD Grader for a sale price of \$421,382.39 plus applicable taxes and less a gross trade allowance on the 2014 CAT 160M Grader of \$132,500.00.

WHEREAS, the adopted 2020 Capital Budget has allocated a \$250,000 capital reserve expenditure towards a trade-in and purchase of a new Grader next year, in 2021.

BE IT RESOLVED, that Council execute the Sales Agreement with CAT Finning dated November 6, 2020 for the purchase of a 2020 CAT 150 15A AWD Grader (Serial Number 0EB500315) and trade-in of the RM's 2014 CAT 160M Grader (Serial Number B9E00962), at an after-trade purchase price of \$321,018.55 (inclusive of applicable taxes and fees), which shall be deferred to January 2021.

CARRIED

277/20 Thibault

BE IT RESOLVED, that the presentation of Farm World's (Schulte) Quotation on Snow Blower equipment be tabled until the next meeting.

CARRIED

Struthers Lake Weir Repair

278/20 Dutka

BE IT RESOLVED, that the Council of the R.M. of Invergordon approves the repair of a Water Control Structure (Weir) on Struthers Lake as per the requirements outlined in the renewed Aquatic Habitat Protection Permit #2018-NOEA-134-ST3 issued to the Struthers Lake Regional Park Authority.

CARRIED

279/20 Hunter

THAT, the meeting be recessed for a lunch break at 12:06pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:40pm.

Office Staffing

280/20 Hunter

WHEREAS, the current Assistant Administrator, Anne Davis, will be retiring in approximately one (1) years' time.



WHEREAS, a new employee should be hired now to train under both the Assistant Administrator and the Administrator in order to take on responsibilities gradually. The new employee would be hired part-time for three (3) days per week in an Office Assistant role, and the current Assistant Administrator would reduce weekly hours to part-time for three (3) days per week as well.

WHEREAS, at the point of retirement of the current Assistant Administrator the new employee would transition into the full-time (five (5) days per week) Assistant Administrator position.

WHEREAS, as such a new employee must be capable of performing the duties of both an Office Assistant and Assistant Administrator.

BE IT RESOLVED, that Council authorizes the immediate advertisement of the Office Assistant/Assistant Administrator position and further authorizes the Administrator to conduct interviews of applicants in order to provide a recommendation for hire at the January 13, 2021 Council Meeting.

CARRIED

Layoff Seasonal Operators

281/20 Rundbraaten

BE IT RESOLVED, that Council acknowledges the layoff of seasonal operators Brandon Balon, Dennis Drapak and Daryl Filpula on November 6, 2020.

CARRIED

Ministry of Highways Contracts

282/20 Thibault

BE IT RESOLVED, that Council approve Contract No. 8320-35-16 with the Ministry of Highways for mowing services in the Wakaw area, at the RM's current custom work rates, to a maximum of \$20,000.00 or until March 31, 2021 whichever occurs first.

BE IT FURTHER RESOLVED, that Council approve Contract No. 8320-35-14 with the Ministry of Highways for snow removal services on 20.48kms of road on portions of Highway 20 & 320 and the Tway Access, at the RM's current custom work rates, to a maximum of \$50,000.000 or until March 30, 2021 whichever occurs first.

CARRIED

Council Reports

283/20 Parsons

BE IT RESOLVED, that the RM purchase and supply two (2) rolls of ^{high-tensile} ~~barbed fence~~ wire and ~~related hardware~~ ^{insulators} to Ross Lamont.

CARRIED

284/20 Bacon

BE IT RESOLVED, that the RM purchase and gift a \$200.00 Visa card to Marion Shulhan in condolences for the passing of former RM employee Allan Shulhan.

CARRIED

Adjourn

285/20 Hunter

BE IT RESOLVED, that this meeting be adjourned at 1:56pm.

CARRIED

Rural Municipality of Invergordon, No. 430

Regular meeting of Council held in the R.M. Council Chambers, 7 Struthers Lake Drive Crystal Springs, SK
November 19, 2020



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator