

RURAL MUNICIPALITY OF INVERGORDON No. 430

Regular meeting of Council held in the R.M. Council Chambers

7 Struthers Lake Drive, Crystal Springs, SK

August 12th 2020

9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
<i>Delegations:</i>	<i>Mahdi Kowsari</i>	<i>Water Security Agency</i>
	<i>Al Hyrnkiw</i>	<i>Ministry of Environment</i>
	<i>Daniel Nemeth</i>	<i>Yellow Creek Utility Operator</i>
	<i>Curtis West</i>	<i>Greenland Waste</i>

A quorum being present, Reeve Hunter called the meeting to order at 9:01am.

Foreman Myron Toner entered the meeting at 9:04am.

Minutes of Regular Meeting

189/20 Dutka

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday, July 8th 2020 be approved as read.

CARRIED

Foreman Report

190/20 Hawreschuk

BE IT RESOLVED, that the Foreman Report be accepted as presented.

CARRIED

190a/20 Thibault

BE IT RESOLVED, that Foreman Toner be hereby authorized to contract RJS Excavating for the rental of a trackhoe at a rate of \$165.00-\$170.00/hour for use at the municipal gravel pit.

CARRIED

Foreman Toner departed the meeting at 9:49am.

Delegations

Mahdi Kowsari, *Water Security Agency* and Al Hyrnkiw, *Ministry of Environment* entered the meeting along with Daniel Nemeth, *Yellow Creek Utility Operator* at 9:52am to discuss the results of the Yellow Creek waterworks investigation conducted by Officer Hyrnkiw.

Officer Hyrnkiw presented the Council with three (3) Warnings of Non-Compliance as issued to the R.M. as follows:

- i. No. 47327 Failure to record or maintain operational records or logs as required.
- ii. No. 47351 Failure to ensure water samples are taken for testing as required.
- iii. No. 47326 Failure to ensure water from a waterworks meets turbidity standards.

Mahdi Kowsari and Al Hyrnkiw departed the meeting at 10:31am.

Yellow Creek Utility Report

Daniel Nemeth provided the Council with an operational report on the Yellow Creek waterworks and upcoming activities to lift the Precautionary Drinking Water Advisory.

Yellow Creek Water Treatment Plant

191/20 Thibault

WHEREAS, the Administrator presented quotation #QT042575 from Anderson Pump House Ltd. for the supply and installation of two (2) submersible pumps (and related parts and piping) to replace the existing centrifugal pumps in order to meet the necessary 50 gallons per minute pressure required to properly backflush the greensand filters.

BE IT RESOLVED, that the R.M. purchase two (2) Grundfos 45S10-3 4" Submersible Pumps (1HP, 3PH, 230V, #98924437) from Anderson Pump House Ltd. at the quoted total price of \$2,786.26 plus applicable taxes.

BE IT FURTHER RESOLVED, that the spare centrifugal pump currently stored in the Yellow Creek Fire Hall be authorized for return to Anderson Pump House Ltd.

CARRIED

Daniel Nemeth departed the meeting at 10:47am.

Councillor Parsons departed the meeting at 10:56am and did not return.

Bank Statements

192/20 Rundbraaten

BE IT RESOLVED, that the July Bank Statements be accepted as presented.

CARRIED

Authorized Expenditure Report

193/20 Dutka

BE IT RESOLVED, that EFT No. 1407 to 1427, totaling \$41,040.74 as outlined in the August 10th 2020 Authorized Expenditure Report, attached to and forming part of these minutes, be accepted as presented.

CARRIED

List of Accounts for Approval

194/20 Hawreschuk

BE IT RESOLVED, that Cheque No. 1921 to 1971, and EFT No. 1428 to 1434, totaling \$129,969.07, as outlined in the August 12th 2020 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

Mastercard Report

195/20 Dutka

BE IT RESOLVED, that an electronic payment in the amount of \$1,577.24, as outlined in the presented August Mastercard Report, be acknowledged as paid under the authority given in Resolution 148/20.

CARRIED

Petty Cash Report

196/20

BE IT RESOLVED, that the August Petty Cash Report be approved as presented and that the Administrator be authorized to withdraw monies from the R.M. Affinity bank account in the amount of \$831.30.

CARRIED

Unpaid Taxes Report

197/20 Rundbraaten

BE IT RESOLVED, that the July Unpaid Taxes Report be accepted as presented.

CARRIED

Correspondence

198/20 Rundbraaten

WHEREAS, the following Correspondence has been presented to Council:

- | | |
|-------------------------------|---|
| ▪ Prince Albert R.C.M.P. | 2020 1 st Quarterly Report |
| ▪ Ministry of Gov. Relations | Organized Hamlet AGM for Revenue Sharing |
| ▪ City of Cold Lake | Request for a Letter of Support |
| ▪ Saskatchewan 4-H Foundation | 60 th Anniversary Donation Request |

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

New Building Water Softener

199/20 Hawreschuk

BE IT RESOLVED, that in order to combat high levels of iron, manganese and overall hardness in the raw well water, the Council approves the quotation from RNS Mechanical to supply and install a 60,000 grain Water Softener with iron and carbon filter at a total cost of \$6,460.00 plus applicable taxes.

CARRIED

Ratify Heavy Equipment Operator Hire

200/20 Dutka

WHEREAS, following the July 8th 2020 Council Meeting the Human Resources (HR) Committee met on July 9th 2020 to discuss staffing and wages, and after consulting with Foreman Toner during the meeting the committee unanimously voted to publicly advertise for the position of Heavy Equipment Operator for immediate hire to facilitate various construction projects this season, including the speed curve at NW 22-45-22-W2.

WHEREAS, the Administrator posted the position on July 10th 2020 on Facebook Marketplace and associated local community page, along with posting in the municipal office.

WHEREAS, the HR Committee reviewed all applications for the Heavy Equipment Operator position and interviewed one (1) applicant on July 23rd 2020 whom had the most relevant work experience.

WHEREAS, upon the conclusion of the applicant interview, the HR Committee by unanimous vote hired said applicant to start on Monday, July 27th 2020.

BE IT RESOLVED, that the Council ratify the hire of Darren Bodnarchuk as Heavy Equipment Operator at a probationary wage of \$28.00/hour for a period of two (2) weeks wherein the employee may be increased to \$30.00/hour with excellent performance.

CARRIED

Councillor Dutka declared a conflict of interest and departed the meeting at 12:03pm.

Staffing & Wages

201/20 Thibault

BE IT RESOLVED, that the matter of staffing & wages remain tabled until it can be further reviewed by the HR Committee and a recommendation can be put forth at an upcoming regular Council Meeting.

CARRIED

Councillor Dutka returned to the meeting at 12:14pm.

Recess

202/20 Hunter

THAT, this meeting recess for lunch at 12:15pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:56pm.

Delegation

Curtis West, *Greenland Waste* entered the meeting at 12:57pm to discuss a proposal to expand upon the existing R.M. landfill site located at NE 36-43-23-W2.

Ted Pipchuk entered the meeting at 1:38pm.

Curtis West and Ted Pipchuk departed the meeting at 1:53pm.

203/20 Bacon

BE IT RESOLVED, that the Council direct the Administrator to prepare and issue a letter of proposal to the Government of Saskatchewan, Ministry of Agriculture in support of facilitating the continuation and expansion of local waste disposal in the Municipality.

BE IT FURTHER RESOLVED, that the Administrator issue a letter of Public Notice to all municipal ratepayers that the Council is considering such expansion.

CARRIED

Consent to Land Sale

204/20 Dutka

WHEREAS, the Administrator presented the Aggregate Assessment Report as prepared by J.D. Mollard & Associates Ltd., wherein the aggregate potential on SW 18-44-23-W2 is unlikely based on a review of existing surficial geology mapping, soils mapping and water well logs as well as air-photo interpretation.

BE IT RESOLVED, that Council approve the sale from the Ministry of Agriculture to the current land lessee of SW 18-44-23-W2.

CARRIED

Councillor Bacon declared a conflict of interest and departed the meeting at 2:12pm.

Sale of End Dump

205/20 Thibault

WHEREAS, the R.M. End Dump trailer is unable to pass safety inspection for municipal use.

WHEREAS, Foreman Toner and Councillor Bacon have received inquiries as to its possible sale.

WHEREAS, the End Dump trailer and wet kit were advertised for public sale on Kijiji and Facebook on August 5th 2020.

WHEREAS, the Administrator presented two (2) bids for Councils' consideration.

BE IT RESOLVED, that Council approves the bid from Cory Schutte for the purchase of the End Dump trailer for \$6,600.00.

BE IT FURTHER RESOLVED, that Council authorizes the Foreman to take the End Dump accessory "wet kit" to an upcoming auction sale.

CARRIED

Councillor Bacon returned to the meeting at 2:17pm.

Publicize Financial Statements

206/20 Hunter

WHEREAS, Section 185(3) of *The Municipalities Act* requires a municipality to publicize its financial statements, or a summary of them, and the auditor's report of the financial statements, in the manner the Council considers appropriate by September 1 of the year following the financial year for which the financial statements and report have been prepared.

WHEREAS, in previous years a summary of the financial statements along with the auditor's report were issued by mail with the tax notices.

WHEREAS, Council's approval of the 2019 audited financial statements did not occur in time to facilitate hardcopy summaries to be included with the tax notices.

WHEREAS, the R.M. now has a website which is an easy platform for communicating with the general public.

BE IT RESOLVED, that Council considers the publication of its audited financial statements on the municipal website to be the most appropriate manner along with providing hardcopy summaries upon request, at no charge to the requestor, either by mail, e-mail or in person at the municipal office.

CARRIED

Permit to Operate Amendments

207/20 Dutka

WHEREAS, during the Yellow Creek waterworks investigation by the Ministry of Environment, it was determined that the existing Permits to Operate a Waterworks were issued in error to the Hamlets of Yellow Creek and Crystal Springs, and must be re-issued to the R.M. of Invergordon as the Permittee.

WHEREAS, the Administrator presented Notices of Intent from *Water Security Agency* to amend the operating permit for the waterworks in Crystal Springs and Yellow Creek.

BE IT RESOLVED, that Council hereby approves the amended Permit to Operate a Waterworks (No. 00002592-04-01) for the Special Service Area of Yellow Creek, taking effect on August 17th 2020.

208/20 Hawreschuk

BE IT RESOLVED, that Council hereby approves the amended Permit to Operate a Waterworks (No. 00002117-04-01) for the Organized Hamlet of Crystal Springs, taking effect on September 11th 2020.

CARRIED

Appoint Water Committee

209/20 Hunter

BE IT RESOLVED, that Councillors Thibault, Dutka and Parsons as well as Reeve Hunter be appointed members of the Water Committee, responsible for the oversight of municipal waterworks operations.

CARRIED

Tax Enforcement

210/20 Bacon

WHEREAS, the list of 2018 properties in arrears was published in the November 15th 2019 edition of The Journal and sixty (60) days following that, a tax lien was placed on those properties still in arrears in accordance with Section 22 of *The Tax Enforcement Act*.

BE IT RESOLVED, that the appropriate six (6) month period has elapsed from the date in which tax liens were registered, the Council authorizes the Administrator acting as the treasurer, to proceed to acquire title on properties which remain in arrears for taxes and penalties owing.

CARRIED

Ratify Boyd Curve Construction Agreement

211/20 Rundbraaten

WHEREAS, the R.M. commenced construction of a speed curve located at NW 22-45-22-W2 on August 4th 2020.

WHEREAS, on August 5th 2020 Foreman Myron Toner and the previous landowner, Ian Boyd, reached an agreement allowing the R.M. to stockpile soil on Mr. Boyds' adjacent property for a period of up to three (3) years (any soil so remaining after this period shall be considered the property of Ian Boyd). In exchange, the R.M. shall fill in a dugout on the adjacent Boyd property.

WHEREAS, this agreement also allows for any remaining trees or brush located north of the speed curve to be removed due to line-of sight regulations

BE IT RESOLVED, that Council hereby ratifies the construction agreement duly signed by Ian Boyd and Myron Toner on August 5th 2020.

CARRIED

Bylaw 20-10 Bridge Weight Restriction

212/20 Dutka

WHEREAS, subsequent to the R.M. bridge inspections as completed on July 18th 2020 the following weight restrictions were recommended by Stantec as a result of critical structural deficiencies:

- 3 tonnes G.V.W. NE 34-43-23-W2 (Yellow Creek, Railway Avenue)
- 20 tonnes G.V.W. E.NE 34-43-23-W2 (Yellow Creek, Second Street)
- 20 tonnes G.V.W. E 17-44-22-W2

BE IT RESOLVED, that Bylaw 20-10, being a Bylaw to restrict the weight of vehicles over certain bridges, be read a first time.

CARRIED

213/20 Hawreschuk

BE IT RESOLVED, that Bylaw 20-10 be read a second time.

CARRIED

214/20 Thibault

BE IT RESOLVED, that Bylaw 20-10 be given three readings at this meeting.

CARRIED UNANIMOUSLY

215/20 Rundbraaten

BE IT RESOLVED, that Bylaw 20-10 be read a third time and is hereby adopted.

CARRIED

TMH Invoice

216/20 Dutka

WHEREAS, Councillor Thibault presented an invoice from TMH Electrical for work recently completed on the Yellow Creek Lift Station.

BE IT RESOLVED, that Council hereby approves Invoice #7671 from TMH Electrical in the amount of \$6,843.00 plus applicable taxes, and further authorize the Administrator to execute payment upon the adjournment of this meeting.


CARRIED


Adjourn

217/20 Hunter

BE IT RESOLVED, that this meeting be adjourned at 3:35pm.

CARRIED


Bruce Hunter
Reeve


Courtney Beaulieu
Administrator