

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
August 7th 2024
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
 <i>Absent:</i>	 <i>Councillor, Division 3</i>	 <i>Calvin Parsons</i>

A quorum being present, Reeve Hunter called the meeting to order at 8:58am. Foreman, Myron Toner present at the time the meeting called to order.

Staff Reports

Foreman Toner presented his report to Council and departed the meeting at 9:43am.

203/24 Hawreschuk

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

Set Rate – Screened Rock

204/24 Hawreschuk

BE IT RESOLVED, that a rate be established for the sale of 1" to 5" Screened Rock of \$26/yard.

CARRIED

Minutes of Regular Meeting

205/24 Thibault

BE IT RESOLVED, that the Minutes of the Regular Meeting held on Wednesday July 10, 2024 be approved as amended.

CARRIED

Statement of Financial Activities

206/24 Dutka

BE IT RESOLVED, that the Statement of Financial Activities as at July 31, 2024 be accepted as presented.

CARRIED

Bank Statement

207/24 Rundbraaten

BE IT RESOLVED, that the Bank Statement as at July 31, 2024 be accepted as presented.

CARRIED

Payroll Register

208/24 Hawreschuk

BE IT RESOLVED, that Reference No. 000736 to 000755 and No. 900068 totaling \$48,161.13 as outlined in the Payroll Register (July 2024) attached to and forming part of these minutes, be accepted as presented.

CARRIED

*CB
SA*

Authorized Expenditure Report

209/24 Dutka

BE IT RESOLVED, that the following authorized expenditures totaling \$40,764.27 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- EFT No. 2332 to 2333;
- Online Banking No. 2024-35 to 2024-40; and
- Automatic Withdrawal No. 2024-107 to 2024-124.

CARRIED

List of Accounts for Approval

210/24 Thibault

BE IT RESOLVED, that the following payments, totaling \$226,778.76, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 3716 to 3736; and
- EFT No. 2334 to 2349.

CARRIED

Unpaid Taxes Report

211/24 Rundbraaten

WHEREAS, total taxes outstanding as of July 31, 2024 are as follows:

- Current: \$2,337,800.74;
- Grant-In-Lieu: \$28,194.48; and
- Arrears and Interest: \$55,973.64.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Staff Reports

Administrator Beaulieu presented her report to the Council, including the required hamlet policies as submitted by the Organized Hamlet of Tway.

212/24 Thibault

WHEREAS, pursuant to *The Municipalities Regulations* recent amendments, each Organized Hamlet must have a policy adopted relating to:

- public notice for annual general meetings, board meeting, board minutes, board policies and other matters relating to the procedures of hamlet boards;
- hamlet board meetings requirements such as rules of order, scheduling of meetings and appearances of residents;
- election of board members including manner of voting and nominations;
- filling of vacancies of board members;
- disqualification of board members;
- duties of board secretary; and
- remuneration of board members.

WHEREAS, the Tway Organized Hamlet Board passed the relevant policies at their board meeting on June 4, 2024 and have submitted to the Council for RM adoption.

OB
SA

BE IT RESOLVED, that the following policies of the Organized Hamlet of Tway be hereby adopted:

- i. Public-RM Notice Policy, a policy to provide procedures regarding public and RM notice requirements;
- ii. Board Policy, a policy to provide hamlet board procedures;
- iii. Election of Board Members Policy, a policy to provide procedures regarding the election of board members;
- iv. Filling Vacancies of Board Members Policy, a policy to provide procedures regarding the filling of vacancies of board members;
- v. Disqualification of Board Members Policy, a policy to provide procedures regarding the disqualification of board members;
- vi. Duties of Board Members Policy, a policy to provide procedures regarding the duties of board members;
- vii. Funds and Budget Requirements Policy, a policy to provide procedures regarding the budget requirements;
- viii. Policy Compliance Policy, a policy to acknowledge compliance with *The Municipalities Regulations*;

AND, that these policies shall be available for public inspection at the municipal office.

CARRIED

Correspondence

213/24 Hawreschuk

BE IT RESOLVED, that the following Correspondence be filed as read:

- | | |
|--------------------------------|--|
| • Struthers Lake Regional Park | 2023 Audited Financial Statements |
| • Melfort RCMP | 2024 Quarter 2 Report |
| • SAMA | 2025 Revaluation – A Look Ahead |
| • Government of Canada | Innovation, Science and Economic Development
Universal Broadband Fund |

CARRIED

Dixon Lake Weir

214/24 Bacon

WHEREAS, Administrator Beaulieu presented a Detailed Design Proposal from a new engineering firm and advised Council that MPE Engineering is working on their proposal of same for the September 11, 2024 meeting.

WHEREAS, Councillor Hawreschuk presented an update on the status of the flood easement agreements for the Weir project.

BE IT RESOLVED, that the RM completely remove the beaver dam on the outlet of Sucker Lake on the Carrot River starting October 15, 2024;

AND, that a letter of notification be issued to all Waterhen Marsh leaseholders requiring all hay bales and crop to be harvested by this date;

AND, that a letter of notification be issued to all landowners downstream including Struthers Lake lakefront owners and the Regional Park Board to ensure docks and any other private property are removed by this date;

AND, that a letter of notification be issued to all lakeshore landowners at the Dixon Lake subdivisions advising of the planned beaver dam removal and update on the Weir project.

CARRIED

215/24 Hawreschuk

WHEREAS, an election for the reinstatement of the Invergordon C&D board remains to be called for by the Council.

WHEREAS, *Water Security Agency (WSA)* and the *Saskatchewan Conservation & Development Association (SCDA)* have advised that Conservation and Development Areas are intended for agricultural projects on agricultural lands only and as such lakeshore landowners do not qualify as voters or as candidates in the election.

WHEREAS, Council desires to align this election with the municipal general election occurring on November 13, 2024 for the ease of voting and election proceedings.

BE IT RESOLVED, that an election be called for the Invergordon Conservation and Development Area No. 84 on November 13, 2024.

CARRIED

Foreman Toner returned to the meeting at 11:23am.

Dust Control

216/24 Bacon

WHEREAS, a discrepancy exists between invoiced liters of MG-30 laid in the first pass of dust control between Triple S Transport (Green Earth Road Spraying) and municipal staff.

WHEREAS, Triple S Transport has submitted a letter of request for Council's consideration to split the cost difference of such discrepancy.

BE IT RESOLVED, that the RM accept the credit of \$4,827.68 to be applied against Triple S Transport invoice #1352.

CARRIED

217/24 Bacon

WHEREAS, following the first pass of dust control the RM inadvertently performed shoulder trimming and laid gravel over the dust suppressant in front of the farmstead on SE 21-45-22-W2.

WHEREAS, following the first pass of dust control the RM grader bladed over the dust suppressant in front of the farmstead on NE 33-45-24-W2.

BE IT RESOLVED, that both the first and second pass of dust control be provided to [REDACTED] at no charge;

AND, that the second pass of dust control be provided to [REDACTED] at no charge.

CARRIED

CB
BA

NW 36-43-22-W2 Subdivision – Cash-in-Lieu Amendment

218/24 Dutka

WHEREAS, the subdivision on File No. SUBD-002400-2023 was approved by Council and a cash-in-lieu value was established for the required municipal reserve dedication on Resolution 019/24 at the January 10, 2024 meeting.

WHEREAS, since then the application has not proceeded as the cash-in-lieu value of \$12,084.00 was much greater than anticipated by the applicant.

WHEREAS, the assessed value (per acre) of the agricultural land on NW 36-43-22-W2 is \$1,505.97.

BE IT RESOLVED, that the cash-in-lieu value of the 4.028 acres of municipal reserve on Resolution 019/24 be amended to a valuation of \$1,505.97 per acre, for a total cash-in-lieu requirement of \$6,066.05.

CARRIED

Gas Tax Project Allocations

219/24 Thibault

WHEREAS, the RM must allocate an additional \$182,781.07 and show expenditures on \$165,682.22 on infrastructure projects by December 31, 2024 under the current funding agreement of the *Canada Community-Building Fund (CCBF)*, formally the Gas Tax Fund.

BE IT RESOLVED, that the RM submit an Infrastructure Investment Plan (IIP) to allocate towards completed culvert projects totaling \$145,029.82, as follows:

- Struthers Park Road Culvert & Engineering (2019) \$21,501.43 Culvert
\$25,921.32 Engineering
- Mansion Road Culvert (2020) \$9,080.43
- Stefaniuk Culvert (2021) \$42,204.20
- YC Railway Bridge-Culvert (2022) \$32,337.45
- Edwin Road Culvert (2023) \$3,433.80
- Tway West Road Culvert (2023) \$3,767.52
- YC Well Culvert (2023) \$3,294.69
- Anderson Culvert (2023) \$3,488.98

CARRIED

220/24 Thibault

BE IT RESOLVED, that as the Struthers Lake Regional Park provides recreational benefits to all residents and landowners within the RM of Invergordon No. 430, the RM submit an Infrastructure Investment Plan (IIP) for the redevelopment of the baseball diamond at the Struthers Lake Regional Park in the amount of \$55,000.00.

CARRIED

221/24 Hunter

THAT, this meeting be recessed for a lunch break at 12:34pm.

CARRIED

CB
BA

Reeve Hunter called the meeting back to order at 1:08pm. Foreman Toner departed the meeting during the lunch break and was not present at the time the meeting called to order.

Council Reports

Curtis West joined the meeting via *Microsoft Teams* at 1:08pm to provide an update on the Ministry of Environments' requirements relating to the Environmental Impact Assessment of his waste disposal development. Curtis West departed the meeting at 1:27pm.

Repeal Bylaw

222/24 Bacon

WHEREAS, the loan authorized on Borrowing Bylaw No. 19-15 for the new municipal shop and office building was fully repaid on June 15, 2024.

WHEREAS, the Extension of Voting Hours Bylaw No. 6-90 is no longer applicable as the hours of voting in the bylaw are now established by Section 100 of the *Local Government Elections Act*.

BE IT RESOLVED, that Bylaw 24-09, being a bylaw to repeal Borrowing Bylaw No. 19-15 and Extension of Voting Hours Bylaw No. 6-90, be read a first time.

CARRIED

223/24 Dutka

BE IT RESOLVED, that Bylaw 24-09 be read a second time.

CARRIED

224/24 Thibault

BE IT RESOLVED, that Bylaw 24-09 be given three readings at this meeting.

CARRIED UNANIMOUSLY

225/24 Hawreschuk

BE IT RESOLVED, that Bylaw 24-09 be read a third time and is hereby adopted.

CARRIED

Subdivision Application – SW 24-44-24-W2

226/24 Bacon

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of 4.0 acres (Proposed Parcel "D") on SW 24-44-24-W2 with intended land use of a helicopter landing pad.

WHEREAS, the proposed use, an aerial spraying organization, was presented to Council at the May 1, 2024 meeting for consultation as the Proposed Parcel "D" abuts the location of the municipal office and shop compound.

WHEREAS, the Proposed Parcel "D" contains access at Grid 778 (Danchuck Drive) on its north border and does not hinder access to the balance of the quarter section.

WHEREAS, the subdivision application requires 0.162 hectares (0.400 acres) of municipal reserve to be dedicated which may be satisfied by land or cash-in-lieu.

CB
GA

BE IT RESOLVED, that the Plan of Proposed Subdivision dated May 24, 2024 as drawn by *Valley Geomatics Land Surveyors* be amended to include the 0.162 hectares (0.400 acres) of municipal reserve as a full length strip along the west border of Proposed Parcel "D";

AND, the approval of the subdivision shall be tabled to the September 11, 2024 meeting provided the revised Plan of Proposed Subdivision is submitted for Council's consideration.

CARRIED

Councillor Bacon departed the meeting and did not return.

Election

227/24 Hawreschuk

WHEREAS, a municipal general election for Reeve and Division 1, 3 and 5 Councillors is legislated to occur on November 13, 2024.

WHEREAS, pursuant to the *Local Government Elections Act* an Advance Poll shall be held no earlier than 15 days and no later than 5 days prior to a general election.

BE IT RESOLVED, that Council hereby set the date for Advance Polling to be Saturday November 9, 2024 from the hours of 10:00am to 4:00pm.

CARRIED

228/24 Rundbraaten

WHEREAS, the appointment of the RM office as the polling station for any municipal election occurring in 2024 was established on Resolution 329/23.

BE IT RESOLVED, that Courtney Beaulieu be appointed as Returning Officer, Kelly Sandelin be appointed as Deputy Returning Officer and Dean Matkowski be appointed as Poll Clerk.

CARRIED

228/24 Dutka

BE IT RESOLVED, that Council hereby set the date for Advance Polling for the Invergordon Conservation & Development Area election to be on November 9, 2024 from 10:00am to 4:00pm with Polling Station at the RM of Invergordon municipal office located at 7 Danchuk Drive in Crystal Springs, SK;

AND, that the appointed Returning Officer shall remain as Courtney Beaulieu;

AND, that Kelly Sandelin be appointed as Deputy Returning Officer and Dean Matkowski be appointed as Poll Clerk.

CARRIED

Discretionary Use Application (Waitville)

229/24 Rundbraaten

WHEREAS, a Development Permit application has been submitted for a relocated residence on Lot 3, Block 2, Plan BP1796 in the Unorganized Hamlet of Waitville.

WHEREAS, the use of a relocated residence in the Hamlet District is a discretionary use, requiring public notification to surrounding landowners and approval of Council prior to the use commencing.

OB
GH

WHEREAS, public notice was issued on July 26, 2024 by mail to all landowners in the Unorganized Hamlet of Waitville, posted to the municipal website and in the municipal office.

BE IT RESOLVED, that Development Permit 24-16 for a relocated residence on Lot 3, Block 2, Plan BP1796 in the Unorganized Hamlet of Waitville be hereby approved with special condition that any upgrade to roads or approaches as a result of the development be the full cost of the applicant.

CARRIED

Discretionary Use Application (Yellow Creek)

230/24 Dutka

WHEREAS, a Development Permit application has been submitted for a relocated Mobile Home on Lot 1, Block 10, Plan CZ343 in the Special Service Area of Yellow Creek.

WHEREAS, the use of a Mobile Home in the Hamlet District is a discretionary use, requiring public notification to surrounding landowners and approval of Council prior to the use commencing.

WHEREAS, public notice was issued on July 26, 2024 by mail to all landowners in the Special Service Area of Yellow Creek, posted to the municipal website and in the municipal office.

BE IT RESOLVED, that Development Permit 24-17 for a Mobile Home on Lot 1, Block 10, Plan CZ343 in the Special Service Area of Yellow Creek be hereby approved.

CARRIED

Council Reports

231/24 Hawreschuk

WHEREAS, Councillor Hawreschuk presented a verbal request from Waterhen Marsh leaseholders for a tax abatement due to flooding allegedly caused by the partial beaver dam release in June 2024.

BE IT RESOLVED, that Administrator Beaulieu review the flood rebate that may be available to the leaseholders by the Ministry of Agriculture and should the ministry confirm the flooded acres, Council will review matching an abatement of the municipal tax at an upcoming meeting.

CARRIED

Adjourn

232/24 Hunter

BE IT RESOLVED, that this meeting be adjourned at 2:22pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator