

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
October 10, 2025
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Acting Administrator</i>	<i>Kelly Sandelin</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:00am.

Minutes of Regular Meeting

258/25 Markling

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Wednesday September 10, 2025, be approved as presented.

CARRIED

Minutes of Public Hearing

259/25 Dutka

BE IT RESOLVED, that the Minutes of the Public Hearing held on Wednesday, September 10, 2025, be approved as presented.

CARRIED

Statement of Financial Activities

260/25 Thibault

BE IT RESOLVED, that the Statement of Financial Activities dated September 30, 2025, be accepted as presented.

CARRIED

Bank Reconciliation

261/25 Mansiere

BE IT RESOLVED, that the Bank Reconciliation as of September 30, 2025, be accepted as presented.

CARRIED



Payroll Register

262/25 Thibault

BE IT RESOLVED, that Reference No. 001028 to 001050, and 900084 totaling \$47,003.20 as outlined in the Payroll Register (September 2025) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

263/25 Bacon

BE IT RESOLVED, that the following authorized expenditures totaling \$394,492.27 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No 4056 to 4057;
- EFT No. 2695 to 2696;
- Online Banking No. 2025-49 to 2025-53;
- Automatic Withdrawal No. 2025-151 to 2025-169; and
- Credit Card Charges No. 2025-075 to 2025-078.

CARRIED

List of Accounts for Approval

264/25 Markling

BE IT RESOLVED, that the following payments, totaling \$70,930.58, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4059 to 4066; and
- EFT No. 2697 to 2717.

CARRIED

Unpaid Taxes Report

265/25 Dutka

WHEREAS, total taxes outstanding as of September 30, 2025, are as follows:

- Current: \$766,540.80; and
- Arrears and Interest: \$78,924.35.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

XB KW

Staff Report (Administrator) – Waitville Fire

267/25 Rundbraaten

WHEREAS the R.M. of Invergordon No. 430 provided custom work services alongside the Birch Hills Fire Department in response to a fire incident on May 8, 2025 that affected multiple properties within the municipality;

WHEREAS the Birch Hills Fire Department provided fire response services to this incident and, in accordance with the Fire Protection Agreement between R.M. of Birch Hills and R.M. of Invergordon, will be billing landowners directly for those services;

WHEREAS the resulting fire service charges may present a financial hardship for many of the affected property owners;

BE IT RESOLVED that Council authorize the R.M. of Invergordon No. 430 to absorb the internal costs incurred for custom work services provided during the fire response, and that no invoice be issued to the Birch Hills Fire Department for these services, thereby ensuring that no additional financial hardships are placed on the affected landowners within the R.M. of Invergordon No. 430.

CARRIED

Delegations

Stuart Coleman, speaking on behalf of Wade Brice, joined the meeting at 10:00am, to request a tax abatement for a residential property, which has been vacant since 2015. He is seeking a refund of municipal taxes paid from 2015 to 2025, due to the property's eligibility for a vacant residential exemption not being applied.

Stuart Coleman departed the meeting at 10:15am.

268/25 Thibault

WHEREAS Council has received a formal request from Wade Brice, owner of the property legally described as PT SW 16-44-22 W2, Blk A, Plan 101509871, for a retroactive tax abatement on the basis that the residential dwelling on the property has remained vacant from 2015 to 2025;

WHEREAS Section 293 of *The Municipalities Act* provides that unoccupied residential buildings situated on agricultural land may be exempt from taxation, subject to verification and Council discretion;

WHEREAS Section 264(2) of *The Municipalities Act* authorizes Council to cancel or reduce tax arrears, penalties, or amounts owing where deemed appropriate, but limits corrections to the tax roll to the current year only;

BE IT RESOLVED that Council acknowledges the request and approves a municipal tax abatement for the 2025 taxation year only, in the amount of \$250.00.

CARRIED

Staff Report (Administrator) – SARM Navigating Conflict Training

269/25 Mansiere

WHEREAS SARM, through the Pest Biosecurity Program, is offering free one-day *Navigating Conflict* workshops in December 2025, facilitated by the Dispute Resolution Office of the Ministry of Justice;

WHEREAS the training provides practical tools to manage challenging conversations, competing interests, and high-stakes decisions through effective communication and constructive conflict resolution;

BE IT RESOLVED that Council authorizes Administrator Sandelin to attend a *Navigating Conflict* workshop in Saskatoon in December 2025, with the municipality covering the cost of a hotel room due to travel requirements.

CARRIED

Staff Report (Administrator) – Ratepayer Request

270/25 Hawreschuk

WHEREAS Council received a request for an estimate of annual expenses and tax revenue related to the Eagle Bay subdivision;

WHEREAS Council recognizes the complexity of the request and the need to focus on current priorities, and notes that the Administrator will have capacity to complete this task at year-end alongside similar reporting;

BE IT RESOLVED that Council directs the Administrator to provide the requested information to the best of her ability, as time allows, in January 2026.

CARRIED

Road Damage Concern

271/25 Rundbraaten

WHEREAS, Councillor Rundbraaten notified Council of road damage on the south border of SW-27-45-24-W2, caused by ATVs.

BE IT RESOLVED, that a letter be sent to the registered owner of SW-27-45-24-W2 regarding road damage caused by ATVs, advising that should damage to the road continue, reparation shall be invoiced to the registered owner.

CARRIED

Handwritten initials: RB and KW

Correspondence

272/25 Rundbraaten

BE IT RESOLVED, that the following Correspondence be filed as listed:

- WSA Floodplain Management
- SARM – SEEDS for Elected Officials
- SARM – New Benefit Announcement
- Kenneth Mazur Letter

CARRIED

Carson & Co – Response Letter

Councillor Mansiere declared a conflict of interest and departed the meeting at 10:45am.

273/25 Markling

WHEREAS Council has reviewed the response letter drafted by lawyer Grant Carson to Kenneth Mazur and approves it as written;

BE IT RESOLVED that Council authorizes Grant Carson to deliver the letter to Kenneth Mazur.

CARRIED

Councillor Mansiere returned to the meeting at 11:05am.

Foreman Toner joined the meeting at 11:05am.

Staff Report (Foreman)

Foreman Toner presented his verbal report to Council.

274/25 Hawreschuk

WHEREAS Foreman Toner discussed the following topics during his formal report:

- Road to be redirected adjacent to NE-36-43-23-W2, where it intersects Saskatchewan Highway No. 41.
- Grader replacement scheduled for January 2026
- 2026 Summer Student
- Seasonal Operator position vacancy to be filled in 2026
- Invergordon Landfill Inc custom work project
- Struthers Lake Regional Park custom work project
- Tandem Truck repair
- Purchase of Stacker for Gravel Crusher

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Gravel Crusher Stacker

275/25 Dutka

WHEREAS Council recognizes the need for a stacker to support the gravel crushing operation and acknowledges that a suitable unit has been sourced;

BE IT RESOLVED that Council authorizes the Foreman to proceed with the purchase of the stacker for the gravel crusher at a cost of \$40,000.00 plus applicable taxes.

CARRIED

Recess

276/25 Hawreschuk

THAT, this meeting recess for a lunch break at 12:00pm

CARRIED

Reeve Hawreschuk called the meeting back to order at 12:27pm.

Foreman Toner departed the meeting at 12:27pm.

Tax Enforcement (2024)

277/25 Mansiere

WHEREAS, in accordance with Policy GG-016, the List of Lands with Arrears has been prepared for the year 2024.

WHEREAS, pursuant to *The Tax Enforcement Act* the List of Lands with Arrears shall not include any parcel with respect to which an interest based on a tax lien is registered.

WHEREAS, properties on the List of Lands with Arrears which remained in arrears as of 4:00PM CST on October 8, 2025 were advertised in a local newspaper and the cost of such advertisement shall form part of the taxes outstanding.

WHEREAS, total arrears on the advertised List of Lands with Arrears (2023) is \$17,186.93.

BE IT RESOLVED that Council hereby acknowledge the advertisement of the List of Lands with Arrears (2024) in *Rural Roots* on Thursday October 16, 2025 and in *Prince Albert Daily Herald* on Friday October 17, 2025.

CARRIED

Subdivision Application – NE 34-45-24-W2

278/25 Rundbraaten

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of an existing farmstead as Parcel "B" on NE 34-45-24-W2.

WHEREAS, pursuant to *The Planning and Development Act*, residential subdivisions, except for single agricultural lots, must provide 10% of its gross area as municipal reserve either as dedicated land or monetary settlement (cash in lieu).

Subdivision Application – NE 34-45-24-W2 (cont'd)

WHEREAS, Community Planning requires the dedication of 1.438 hectares (3.553 acres) as municipal reserve as part of the proposed subdivision of Parcel "B".

BE IT RESOLVED, that in reference to File No. SUBD-005172-2025, Council approves the Subdivision Application of Parcel "B" (35.52 acres) on NE 34-45-24-W2 as drawn on the Plan of Proposed Subdivision dated August 5, 2025 by *GeoVerra Inc*;

AND THAT, in satisfying the municipal reserve dedication, Council approves a monetary settlement in the amount of \$2,000/acre for 3.553 acres, for a total cash-in-lieu value of \$7,106.00.

CARRIED

Subdivision Application – NW 24-45-24-W2

279/25 Dutka

WHEREAS, a Subdivision Application has been received from Community Planning for the subdivision of an existing farmstead as Parcel "B" on NW 24-45-24-W2.

WHEREAS, pursuant to *The Planning and Development Act*, residential subdivisions, except for single agricultural lots, must provide 10% of its gross area as municipal reserve either as dedicated land or monetary settlement (cash in lieu).

WHEREAS, Community Planning requires the dedication of 0.405 hectares (1.000 acres) as municipal reserve as part of the proposed subdivision of Parcel "B".

BE IT RESOLVED, that in reference to File No. SUBD-005224-2025, Council approves the Subdivision Application of Parcel "B" (10.0 acres) on NW 24-45-24-W2 as drawn on the Plan of Proposed Subdivision dated August 8, 2025 by *Valley Geomatics*;

AND THAT, in satisfying the municipal reserve dedication, Council approves a monetary settlement in the amount of \$2,000/acre for 1.000 acres, for a total cash-in-lieu value of \$2,000.00.

CARRIED

Bid on TTP – Yellow Creek Lot 6 Blk 4

280/25 Dutka

BE IT RESOLVED that the bid from Teresita Santiago for the purchase of Lot 6 Block 4 Plan BZ4287 in the amount of \$1,370.00 be accepted.

CARRIED

Parcel Consolidation (Tway)

281/25 Thibault

BE IT RESOLVED, that Council hereby authorizes the consolidation of Lot 16 and Lot 17 of Block 3 (Plan CJ1420) into one (1) legal parcel, with all fees and costs charged in accordance with ISC Service Policy GG-010.

CARRIED



Organized Hamlet of Crystal Springs Policy – Hiring a Consultant

282/25 Thibault

WHEREAS Section 2(c) of the *Hamlet of Crystal Springs Disqualification of Board Members Policy* states that “A member of the Hamlet Board is disqualified from the Board if the member ceases to be a voter of the organized Hamlet,” and the current Secretary has ceased to be a voter of the organized Hamlet and is therefore disqualified from serving on the Hamlet Board;

WHEREAS the Hamlet Board still requires the previous Secretary’s expertise to maintain continuity in financial oversight and administrative functions;

WHEREAS the Crystal Springs Organized Hamlet Board passed the *Hiring a Consultant Policy* at their board meeting on October 8, 2025 and has submitted it to the Council for adoption by the RM;

BE IT RESOLVED, that the following policy of the Organized Hamlet of Crystal Springs be hereby adopted:

- i. Hiring a Consultant Policy, a policy to provide procedure regarding hiring a consultant;

AND, that this policy shall be available for public inspection at the municipal office.

CARRIED

Rescind Resolution

283/25 Markling

BE IT RESOLVED, that Resolution 189/25, being a resolution to acknowledge the 2025 Struthers Lake Regional Park Mill Rate and Minimum Tax, be rescinded.

CARRIED

Regional Park Mill Rate

284/25 Markling

BE IT RESOLVED that, pursuant to Section 302 of *The Municipalities Act*, Council acknowledges a uniform mill rate of 0.0 mills for Struthers Lake Regional Park residential properties for the year 2025;

AND BE IT FURTHER RESOLVED that, in lieu of a tax levy and the previous allocation of 20% to the RM for administration and services, Struthers Lake Regional Park shall be invoiced by the RM for administration and services at the end of the 2025 calendar year.

CARRIED

Subdivision Application Revision – NE 30-43-24-W2

285/25 Mansiere

WHEREAS in reference to File No. SUBD-005118-2025, Council previously approved the Subdivision Application of Parcel “A” (12.10) on NE-30-43-24-W2 as drawn on the Plan of Proposed Subdivision dated June 4, 2025 by GeoVerra Inc.;

KB
KB

Subdivision Application Revision – NE 30-43-24-W2 (cont'd)

WHEREAS the Saskatchewan Health Authority requires a 60-meter setback from jet pump-outs to any newly proposed boundary lines;

WHEREAS the original plan indicated a distance of 55.3 meters from the septic pump-out to the proposed north parcel boundary, which does not meet the required setback;

WHEREAS the parcel boundary has been revised to comply with this requirement;

BE IT RESOLVED that Council acknowledges and approves the revised parcel boundary for Parcel "A" on NE-30-43-24-W2 as shown on the updated Plan of Proposed Subdivision dated October 7, 2025 by GeoVerra Inc.

CARRIED

Donation Request – Weldon Carehome

286/25 Mansiere

BE IT RESOLVED, that a load of twenty-five (25) yards of crushed gravel, with delivery included within the RM of Invergordon boundaries, be donated to the Weldon Care Home online auction that will take place from November 20, 2025 until November 27, 2025.

CARRIED

Class 5 Improvements – 2025 Levy

Councillor Markling declared a conflict of interest and departed the meeting at 1:12pm.

287/25 Hawreschuk

WHEREAS Council recognizes that recent assessment changes for Class 5 Improvements have resulted in property tax increases exceeding twenty percent (20%) for certain properties, contrary to the overall municipal trend;

WHEREAS Council acknowledges the impact of these increases on affected property owners;

BE IT RESOLVED that Council consider a request to abate fifty percent (50%) of the increase on the municipal portion of the 2025 property taxes for the affected properties.

DEFEATED

Councillor Markling returned to the meeting at 1:35pm

Adjourn


288/25 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 1:46pm.

CARRIED



Kevin Hawreschuk
Reeve



Kelly Sandelin
Acting Administrator

