

RURAL MUNICIPALITY OF INVERGORDON No. 430

Regular meeting of Council held in the R.M. Council Chambers

7 Danchuk Drive in Crystal Springs, SK

August 13, 2025

9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Ryan Mansiere</i>
	<i>Councillor, Division 4</i>	<i>Dale Markling</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Acting Administrator</i>	<i>Kelly Sandelin</i>

A quorum being present, Reeve Hawreschuk called the meeting to order at 9:06am.

Delegation

Marvin Borsa joined the meeting at 9:10am to discuss Minimum Residential Land Tax.

Marvin Borsa departed the meeting at 9:25am.

Minutes of Regular Meeting

209/25 Rundbraaten

BE IT RESOLVED, that the Minutes of the Regular Meeting of Council held on Wednesday July 9, 2025, be approved as presented.

CARRIED

Delegation

Craig Jansen and Dean Lee joined the meeting at 11:00am to discuss a lakeshore subdivision at Shannon Lake.

Craig Jansen and Dean Lee departed the meeting at 11:30am.

Sunset on Shannon Campground Signage

210/25 Thibault

WHEREAS the developers of Sunset on Shannon, a campground located at Shannon Lake, have requested permission to install two directional signs along Provincial Highway 41 to guide traffic to the site; and

WHEREAS the Ministry of Highways requires a resolution of support from the RM to proceed with the application for sign placement;

Sunset on Shannon Campground Signage (cont'd)

BE IT RESOLVED that the Council supports the request by Sunset on Shannon to install two signs along Highway 41, one on the north side and one on the south side of the highway, subject to all applicable approvals and regulations set out by the Ministry of Highways.

CARRIED

Statement of Financial Activities

211/25 Mansiere

BE IT RESOLVED, that the Statement of Financial Activities dated July 31, 2025, be accepted as presented.

CARRIED

Bank Reconciliation

212/25 Dutka

BE IT RESOLVED, that the Bank Reconciliation as of July 31, 2025, be accepted as presented.

CARRIED

Payroll Register

213/25 Rundbraaten

BE IT RESOLVED, that Reference No. 000980 to 001003, and 900082 totaling \$49,805.45 as outlined in the Payroll Register (July 2025) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Authorized Expenditure Report

214/25 Markling

BE IT RESOLVED, that the following authorized expenditures totaling \$72,593.53 as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented:

- Cheque No 4009 to 4010;
- EFT No. 2653 to 2654;
- Online Banking No. 2025-37 to 2025-42;
- Automatic Withdrawal No. 2025-114 to 2025-132; and
- Credit Card Charges No. 2025-061 to 2025-063.

CARRIED

List of Accounts for Approval

215/25 Thibault

BE IT RESOLVED, that the following payments, totaling \$188,526.82, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment:

- Cheque No. 4011 to 4038; and
- EFT No. 2655 to 2674.

CARRIED

Unpaid Taxes Report

216/25 Mansiere

WHEREAS, total taxes outstanding as of July 31, 2025, are as follows:

- Current: \$2,434,911.32; and
- Arrears and Interest: \$98,417.77.

BE IT RESOLVED, that the Unpaid Taxes Report be accepted as presented.

CARRIED

Correspondence

217/25 Bacon

BE IT RESOLVED, that the following Correspondence be filed as listed:

- SGI Traffic Safety Grant Approved (Yellow Creek)
- Wakaw Walkaw Day Invite - Reeve

CARRIED

Withdraw TTP Sale

218/25 Dutka

WHEREAS, upon receipt of the notification of acceptance, the successful bidder submitted a written notice of withdrawal of the bid, stating their intention not to proceed with the purchase of the property;

BE IT RESOLVED, that the bid to purchase Lot 6 Blk 4 Plan BZ4287 as approved on July 9, 2025 be hereby withdrawn.

CARRIED

Recess

219/25 Hawreschuk

THAT, this meeting recess for a lunch break at 12:00pm.

CARRIED

Reeve Hawreschuk called the meeting back to order at 12:30pm

Staff Report (Administrator)

219/25 Mansiere

BE IT RESOLVED, that the Administrator's verbal report be accepted as presented.

CARRIED

Foreman Toner joined the meeting at 12:45pm

Staff Report (Foreman)

220/25 Dutka

BE IT RESOLVED, that the Foreman's verbal report be accepted as presented.

CARRIED

Foreman Toner departed the meeting at 1:15pm.

Set Rate – Crushed Rock

221/25 Hawreschuk

BE IT RESOLVED, that a rate be established for the sale of 1.5" to 2.5" Crushed Rock of \$30/yard.

CARRIED

Delegation

Curtis West for Invergordon Landfill Inc joined the meeting (via zoom) at 1:15pm to discuss Invergordon Landfill Royalty Agreement and Agreement of Commitments.

Curtis West departed the meeting at 1:45pm.

Tax Enforcement (2023 Arrears)

222/25 Hawreschuk

WHEREAS, Section 26 of *The Tax Enforcement Act* states that upon the expiration of the 6-Month Notice issued following the resolution to authorize proceedings for title, on properties valued below a taxable assessment of \$17,500 and where no person is residing upon the property, the municipality may transfer title of the property into the name of the municipality, in lieu of outstanding taxes, penalties and costs.

WHEREAS, the required 6-Month Notices (Form "C") were sent by registered mail to the landowner(s) on January 14, 2025 and six (6) months have since passed.

BE IT RESOLVED, that pursuant to Section 26 of *The Tax Enforcement Act*, Council hereby authorized Administrator Sandelin to apply to the registrar for the registration of a transfer of the following properties into the name of the municipality, in lieu of outstanding arrears including penalties, costs and any fees charged in accordance with Tax Enforcement Policy GG-16:

- Blk A, Plan 101521538 Ext 22 PT SW 24-44-24-W2 Title #129449199 \$831.70
- Lot 09, Block 2, Plan CD1647 Yellow Creek Title #151262423 \$1,164.64

CARRIED

Tax Enforcement (2023 Arrears)

223/25 Hawreschuk

WHEREAS, following the expiration of the 6-Month Notice for properties valued above a taxable assessment of \$17,500, are resided upon or otherwise as prescribed by *The Tax Enforcement Act*, consent for title must be authorized by the Provincial Medication Board.

WHEREAS, the required 6-Month Notices (Form "C") were sent by registered mail to the landowner(s) on January 14, 2025 and six (6) months have since passed.

BE IT RESOLVED, that pursuant to Section 24 of *The Tax Enforcement Act*, Council hereby authorizes Administrator Sandelin to request consent to acquire title from the Provincial Mediation Board, on the following properties:

- Lot 01, Block 01, Plan 101968106 Crystal Ridge
- Lot 37, Block 01, Plan BD2754 Crystal Springs
- Lot 02, Block 01, Plan CD1647 Yellow Creek
- Lot 12, Block 02, Plan CD1647 Yellow Creek
- SE 33 45 22 W2

AND, that payment in the amount of \$20.00 per property is hereby authorized to be immediately paid to the Provincial Mediation Board with the above request for consent and shall be added to the outstanding total arrears and costs of each property.

CARRIED

Email Storage Upgrade & Additional Email

224/25 Rundbraaten

WHEREAS the current email setup and storage capacity are no longer adequate to meet the operational and communication needs of the municipality;

AND WHEREAS the following changes are proposed to improve functionality and ensure efficient access and oversight:

1. info@rm430.ca
 - To be converted to a Shared Mailbox, serving as the main point of contact for the public.
 - Access granted to: Administrator and Assistant Administrator roles.
 - Storage Upgrade: Increased to 100GB.
 - License Required: New Exchange Plan License – \$159 annually.
2. admin@rm430.ca
 - To serve as the dedicated email address for the Administrator role.
 - Storage: 50GB
 - License Used: Existing Business Standard License previously assigned to info@rm430.ca – \$209 annually.

Email Storage Upgrade & Additional Email (cont'd)

3. assistant@rm430.ca
- New mailbox to be created for the Assistant Administrator role.
 - Storage: 50GB
 - License Required: New Business Standard License – \$209 annually.

AND WHEREAS the Administrator will have access to all above mailboxes for monitoring, oversight, and continuity of operations in the event of staff absence;

BE IT RESOLVED THAT Council authorize the email upgrades, mailbox conversions, and purchase of the required licenses as outlined above, to support municipal administration and public communication.

CARRIED

Municipal Reserve Exchange Bylaw

225/25 Dutka

WHEREAS, in order to facilitate the parcel reconfiguration of the Crystal Springs schoolgrounds (Parcels R and Y) and adjacent Parcel Z, which includes the exchange and reconfiguration of Municipal Reserve land, a bylaw must be passed by Council and approved by the Ministry of Government Relations Community Planning Branch, in accordance with *The Planning and Development Act, 2007*;

AND WHEREAS, Council is proposing to exchange Municipal Reserve land in accordance with Section 199 of *The Planning and Development Act, 2007*;

AND WHEREAS a draft Municipal Reserve Exchange Bylaw and the required public notice have been prepared and presented to Council;

BE IT RESOLVED THAT Bylaw No. 25-06 being a bylaw to authorize the exchange of Municipal Reserve land legally described as Parcel Number 133637845, Block R, Plan BD2754, is hereby given first reading;

BE IT FURTHER RESOLVED THAT a public hearing to receive representations regarding the proposed bylaw be scheduled for September 10, 2025 at 11:30am, at the RM Office located at 7 Danchuk Drive, Crystal Springs, Saskatchewan, in accordance with Section 207 of *The Planning and Development Act, 2007*;

BE IT FURTHER RESOLVED THAT the required public notice be published in the prescribed manner to inform the public of the proposed bylaw and the scheduled hearing.

CARRIED

Barney's Bay Waste

226/25 Markling

WHEREAS the current waste and recycling services at Barney's Bay have proven to be insufficient, resulting in the need for unscheduled pickups that are inefficient and costly;

AND WHEREAS the addition of a third set of garbage and recycle bins is expected to improve service efficiency and reduce the frequency and cost of unscheduled collections;

AND WHEREAS the associated costs for the new bins are as follows:

- One-time delivery fee per bin: \$75.00 (\$150.00 for waste and recycle)
- Scheduled monthly pickup: \$60.00 (waste) and \$50.00 (recycle);

BE IT RESOLVED THAT Council approve the issuance and installation of a third set of waste and recycle bins at Barney's Bay, with the associated service and delivery costs as outlined above.

CARRIED

Kinistino Sports Complex Donation Request

227/25 Markling

WHEREAS the Kinistino Sports Complex serves as a vital recreational hub for Kinistino and surrounding communities, including residents and ratepayers of the RM of Invergordon, and the facility is undertaking a major capital rejuvenation project to replace its aging ice plant and upgrade essential infrastructure;

AND WHEREAS the Kinistino Sports Complex Rejuvenation Committee has presented a funding request to assist with the \$1.43 million project, which includes a new ice plant, mechanical and utility rooms, referee room, and washroom/changeroom facilities;

AND WHEREAS the project has secured committed support from the Town of Kinistino and other funding sources, and is seeking contributions from surrounding municipalities to help close the remaining funding gap;

AND WHEREAS the Council acknowledges the regional benefit of the facility and the participation of RM residents in its programs and user groups;

BE IT RESOLVED THAT Council approve a donation of \$5,000 in 2025 toward the Kinistino Sports Complex Rejuvenation Project, with any further contributions to be considered annually at the discretion of Council and subject to budget availability.

CARRIED

RM Shop RO System

228/25 Thibault

WHEREAS the existing water supply at the RM shop contains high levels of iron, which has been causing significant damage to plumbing, fixtures, and equipment.

AND WHEREAS the installation of a reverse osmosis (RO) system has been identified as a necessary solution to improve water quality and protect municipal infrastructure and equipment;

AND WHEREAS a quote has been received from Walkers Water Systems for the supply and installation of the RO system in the amount of \$18,447.05 plus applicable taxes;

BE IT RESOLVED THAT Council approve the quote from Walkers Water Systems as presented.

CARRIED

Adjourn

229/25 Hawreschuk

BE IT RESOLVED, that this meeting be adjourned at 4:00pm.

CARRIED



Kevin Hawreschuk
Reeve



Kelly Sandelin
Acting Administrator