

**RURAL MUNICIPALITY OF INVERGORDON No. 430**  
**Regular meeting of Council held in the R.M. Council Chambers**  
**7 Struthers Lake Drive in Crystal Springs, SK**  
**January 13<sup>th</sup> 2021**  
**9:00am**

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<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 3</i>	<i>Calvin Parsons (joined 9:10am by teleconference)</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>

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A quorum being present, Reeve Hunter called the meeting to order at 9:06am.

Councillor Calvin Parsons joined the meeting at 9:10am.

Utility Manager, Trevor Plessl, joined the meeting at 9:25am, and departed at 9:50am.

*Staff Reports*

**001/21 Bacon**

BE IT RESOLVED, that the Utility Manager's Report be accepted as presented.

CARRIED

*Minutes of Regular Meeting*

**002/21 Dutka**

BE IT RESOLVED, that the Minutes of Regular Meeting held on Wednesday December 9, 2020 be approved as read.

CARRIED

*Bank Statements*

**003/21 Hawreschuk**

BE IT RESOLVED, that the December Bank Statements be accepted as presented.

CARRIED

*Authorized Expenditure Report*

**004/21 Rundbraaten**

BE IT RESOLVED, that Cheque No. 2142 to 2145, and EFT No. 1534 to 1549, totaling \$36,102.58 as outlined in the Authorized Expenditure Report dated January 11, 2021 attached to and forming part of these minutes, be accepted as presented.

CARRIED

*List of Accounts for Approval*

**005/21 Dutka**

BE IT RESOLVED, that Cheque No. 2146 to 2190, and EFT No. 1550 to 1558, totaling \$195,457.43 as outlined in the January 12, 2021 List of Accounts for Approval, attached to and forming part of these minutes, be approved for payment.

CARRIED

*Timber Valley Final Invoice*

**006/21 Dutka**

WHEREAS, Timber Valley Construction Ltd. has been paid for eleven (11) progress billings and has submitted its final billing for the Office & Shop building.

WHEREAS, in general terms final progress billing shall be considered: final plumbing including water softener, supply & install gutters, supply & install notice board and additional Council table sections, supply & install exterior signage, plus a management fee.

WHEREAS, the total pre-tax billing for the full contract, including revisions due to additional scope of work, is \$892,468.

BE IT RESOLVED, that Council approve the final billing on Invoice #276 to Timber Valley Construction Ltd. in the amount of \$29,921.00 plus applicable taxes.

CARRIED

*Mastercard Report*

**007/21 Rundbraaten**

BE IT RESOLVED, that electronic payments in the amount of \$591.59 and \$1,037.08 as outlined in the presented December 31, 2020 and January 11, 2021 Mastercard Reports, respectively, be acknowledged as paid under the authority given in Resolution 148/20.

CARRIED

*Petty Cash Report*

**008/21 Hawreschuk**

BE IT RESOLVED, that the January 13, 2021 Petty Cash Report be approved as presented and that the Administrator be authorized to withdraw monies from the R.M. Affinity bank account in the amount of \$490.90.

CARRIED

*Unpaid Taxes Report*

**009/21 Parsons**

BE IT RESOLVED, that the December Unpaid Taxes Report be accepted as presented.

CARRIED

*Correspondence*

**010/21 Rundbraaten**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 10:42am for the purpose of discussing correspondence relating to the landfill proposal.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons (by teleconference), Hawreschuk, Bacon and Rundbraaten, and Administrator Beaulieu.

The closed session concluded at 10:53am.

**011/21 Dutka**

WHEREAS, the following Correspondence has been presented to Council:

- |                           |   |
|---------------------------|---|
| • Curtis West, Greenland  | Planning re: Public Meeting (Landfill Proposal) |
| • Pinter & Associates Ltd | 2020 Fall Groundwater Monitoring Report         |
| • Ray Orb, SARM           | Re-Election Support                             |
| • SARM                    | Name Use of "Municipalities of Saskatchewan"    |

BE IT RESOLVED, that Council accept the presentation of Correspondence as read.

CARRIED

*Asset Management Report*

**012/21 Dutka**

WHEREAS, under Resolution 123/19 the Council applied to utilize Gas Tax Funding for the condition assessment and creation of an Asset Management Report as derived and delivered by AECOM Canada Ltd.

BE IT RESOLVED, that the Council acknowledge the presentation of AECOM's Asset Management Report for municipal buildings, roads, bridges and culvert infrastructure, and that the report for water and sewer infrastructure be tabled to the March 10, 2021 Council Meeting.

CARRIED

*Disposal of Tway TTP*

**013/21 Hawreschuk**

WHEREAS, in Resolution 314/20 the Council accepted a bid to purchase Lot 4, Block 1 (Plan BO1588) in the Organized Hamlet of Tway. However, the individual withdrew their bid on December 18, 2020 and the property was immediately re-advertised for public sale.

WHEREAS, three (3) bids have since been received.

BE IT RESOLVED, that Council approve the bid to purchase Lot 4, Block 1 (Plan BO1588) in the Organized Hamlet of Tway from Edwin David for \$500.00.

CARRIED

*2021 – Set Fire Fees*

**014/21 Dutka**

WHEREAS, the matter of setting 2021 Fire Fees was tabled in order to collect updated fees from surrounding municipal fire departments.

WHEREAS, the Administrator presented current fire fees for the RM of Hoodoo, Town of Kinistino and Town of Birch Hills which show higher rates than those currently set by this RM.

*2021 – Set Fire Fees (cont'd)*

BE IT RESOLVED, that the 2021 Fire Fees be set as follows:

- |                    |                   |
|--------------------|-------------------|
| • Pumper Truck     | \$350.00 per hour |
| • Water Truck      | \$250.00 per hour |
| • Rescue Truck     | \$250.00 per hour |
| • Firefighter      | \$35.00 per hour  |
| • Call-out Minimum | \$1,000.00        |

CARRIED



*Hire Office Assistant / Assistant Administrator*

**015/21 Parsons**

BE IT RESOLVED, that pursuant to Council Procedures Bylaw 2015-11 and under the authority of Part III Exemptions Section 16(1) of the *Local Authority Freedom of Information and Protection of Privacy Act*, the Council move into a closed session at 11:26am for the purpose of discussing human resources.

CARRIED

In attendance: Reeve Hunter, Councillors: Dutka, Thibault, Parsons (by teleconference), Hawreschuk, Bacon and Rundbraaten, and Administrator Beaulieu.

The closed session concluded at 11:54am.

**016/21 Thibault**

WHEREAS, an employment posting for a transitional Office Assistant/Assistant Administrator position was authorized by the Council under Resolution 280/20 at the November 19, 2020 Council Meeting with the Administrator directed to accept applications, conduct interviews and provide a recommendation for hire at this meeting.

WHEREAS, the Administrator received a total of eleven (11) applications for the position, conducted six (6) interviews and has provided a recommendation for hire to the Council.

BE IT RESOLVED, that the RM hire Kelly Sandelin as Office Assistant on a part-time basis (three (3) days per week) at an hourly wage of \$22.00, effective January 25, 2021.

CARRIED

*2021 Fidelity Bond*

**017/21 Rundbraaten**

BE IT RESOLVED, pursuant to Section 113 of *The Municipalities Act* the Council hereby approves the presented Fidelity Bond, at the maximum coverage of \$200,000 which includes \$50,000 registered mail coverage and \$2,500 money & securities coverage, at a premium cost of \$325.00 plus PST.

CARRIED

Foreman, Myron Toner, joined the meeting at 12:05pm.

**018/21 Hunter**

THAT, the meeting be recessed for a lunch break at 12:18pm.

CARRIED

Reeve Hunter called the meeting back to order at 12:57pm.

Foreman Toner departed the meeting at 1:44pm.

*Staff Reports*

**019/21 Thibault**

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED



*Layoff Seasonal Operators*

**020/21 Thibault**

BE IT RESOLVED, that Council acknowledges the layoff of seasonal operators AJ Chitrenia on December 16, 2020 and Brad Laroche on December 31, 2020.

CARRIED

*Lakeview Pioneer Lodge Funding Request*

**021/21 Thibault**

WHEREAS, the previous five (5) year funding agreement between Lakeview Pioneer Lodge and the RM expired as of December 31, 2020 whereby \$1,600 was funded each year by the RM.

WHEREAS, the Lodge is requesting another five (5) year funding agreement for \$3,000 to be funded each year by the RM.

WHEREAS, the Lodge is also requesting a one-time grant of \$6,000 to assist with COVID-19 related expenses in 2021.

WHEREAS, on December 28, 2020 an outbreak of COVID-19 was declared at the Lodge.

WHEREAS, the RM has not fully expended its Safe Restart Funding which is to support municipalities, public spaces and critical services in implementing appropriate measures to minimize the spread of COVID-19.

BE IT RESOLVED, that the RM enter into a five (5) year agreement with the Lakeview Pioneer Lodge to pay \$2,000 each year, commencing in 2021, in support of various infrastructure improvements.

BE IT FURTHER RESOLVED, that the RM allocate \$11,000 of its Safe Restart Funding and provide immediate payment of same to the Lakeview Pioneer Lodge, in support of COVID-19 related upgrades and continued disinfection measures.

CARRIED

*Parcel Ties*

**022/21 Hawreschuk**

WHEREAS, prior authorization by the Council has been issued to consolidate parcels in Yellow Creek on two (2) separate requests. However, it has since been identified that consolidations of property with an existing dwelling on a mortgage loan is arduous and costly.

WHEREAS, an alternative option is to have the property titles tied together such that they can only be severed by an approved subdivision, thereby permitting a dwelling to exist or be constructed across multiple adjoining property lines.

BE IT RESOLVED, that the Council approve the Parcel Tie request from the landowner to tie the following adjoining parcels together, as one:

- Lot 1, Block 2 (Plan CD1647) *Yellow Creek*
- Lot 13, Block 2 (Plan 101560205) *Yellow Creek*
- Lot 2, Block 2 (Plan CD1647) *Yellow Creek*

AND, that further to Resolution 246/19 the Administrator shall continue to execute the appropriate documentation to complete the transaction with ISC, at no charge to the landowner.

BE IT FURTHER RESOLVED, that the Council approve the Parcel Tie request from the landowner to tie the following adjoining parcels together, as one:

- Lot 8, Block 1 (Plan BF706) *Yellow Creek*
- Lot 9, Block 1 (Plan BF706) *Yellow Creek*
- Lot 10, Block 1 (Plan BF706) *Yellow Creek*
- Lot 11, Block 1 (Plan 101560171) *Yellow Creek*

CARRIED

*Repeal Bylaw*

**023/21 Dutka**

BE IT RESOLVED, that Bylaw 21-01, being a Bylaw to repeal Macala Service Agreement Bylaw 09-04 and Hunter II Service Agreement 18-03 and all related amendments, be read a first time.

CARRIED

**024/21 Bacon**

BE IT RESOLVED, that Bylaw 21-01 be read a second time.

CARRIED

**025/21 Parsons**

BE IT RESOLVED, that Bylaw 21-01 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**026/21 Bacon**

BE IT RESOLVED, that Bylaw 21-01 be read a third time and is hereby adopted.

CARRIED

*Records Disposal*

**027/21 Rundbraaten**

BE IT RESOLVED, that the Council hereby authorizes the Administrator to request permission to the Saskatchewan Archives Board to dispose of the 2013 financial records in accordance with Record Retention Bylaw 19-03.

CARRIED

*Tax Enforcement*

**028/21 Rundbraaten**

WHEREAS, under Resolution 315/20 the Council authorized the Administrator to take title through *The Tax Enforcement Act* of PT NE 10-45-24-W2. Subsequently, it was discovered that this property contained a third title number which was inadvertently omitted from the tax enforcement proceedings.

BE IT RESOLVED, that pursuant to Section 9 of *The Tax Enforcement Act* the Council hereby acknowledges title #145966472 as omitted from the tax enforcement proceedings on property legally described as PT NE 10-45-24-W2, and further acknowledge its presentation to the head of Council as completed and authorize tax enforcement proceedings to commence immediately.

CARRIED

*Tax Enforcement*

**029/21 Hunter**

WHEREAS, tax enforcement proceedings have been ongoing on Lot 3, Block 14 (Plan CZ343) and Lot 19, Block 2 (Plan CZ343) in Yellow Creek since 2014 with total arrears owing as of December 31, 2020 of \$9,676.19.

WHEREAS, one of these properties is the landowners' primary residence.

WHEREAS, the Provincial Mediation Board issued consent for the municipality to take title of both properties in September 2020, however the landowners have recently gone into business with a lakeshore developer to sell constructed RTM cabins on lakefront lots.

WHEREAS, the landowner has asked for more time in paying off all arrears in anticipation of selling their first cabin in spring 2021.

BE IT RESOLVED, that the Council halt the tax enforcement proceedings on Lot 3, Block 14 (Plan CZ343) and Lot 19, Block 2 (Plan CZ343) in the Special Service Area of Yellow Creek for a period of six (6) months on account of a payment plan wherein a minimum of \$100.00 per month shall be paid on each property during this period.

BE IT FURTHER RESOLVED, that should any required payment be missed without advance notice or delayed for an extended period of time the property shall be brought to the next Council Meeting for authorization to proceed with title transfer to the municipality.

CARRIED

*2021 – Firefighters & First Responders Group Benefits*

**030/21 Dutka**

BE IT RESOLVED, that the Firefighters and First Responders covered under the SARM Group Benefits plan for Elected and Appointed Officials for 2021 be amended as follows:

- Remove Steven Simon, Matt McFadden and Lynn Poncelet
- Add Jesse Pipchuk

CARRIED

*2021 Canada Summer Jobs*

**031/21 Bacon**

BE IT RESOLVED, that the Council acknowledge the RM's application as submitted to the 2021 Canada Summer Jobs Program for a Municipal General Labourer at an hourly wage of \$18.00 with earliest start date May 17, 2021 up to 23 weeks of consecutive employment of the maximum of 40 hours per week.

CARRIED

*Crystal Springs Backup Operator Contract*

**032/21 Bacon**

WHEREAS, in Resolution 308/20 the Council acknowledged the continuance of Gerald Amonson's existing contractual operator services in Crystal Springs for December 2020 and January 2021 and further authorized the advertisement for a backup operator contract to be filled for February 1, 2021.

WHEREAS, the Utility Manager spoke with three (3) individuals who expressed interest and has provided a recommendation to the Council.

BE IT RESOLVED, that Council enter into contract with Glen Lewis effective February 1, 2021 for the provision of weekend and backup operator services (water sampling only) in Crystal Springs at a rate of \$25.00/day and under the direction of Trevor Plessl.

CARRIED



*Highways Ridging Contract*

**033/21 Rundbraaten**

BE IT RESOLVED, that Council acknowledge Contract #9220209 with the Ministry of Highways for the provision of snow ridging work along Highway 20, effective December 1, 2020 with a contract maximum of \$5,000.

CARRIED

*Adjourn*

**034/21 Hunter**

BE IT RESOLVED, that this meeting be adjourned at 2:52pm.

CARRIED



Bruce Hunter  
Reeve



Courtney Beaulieu  
Administrator