

RURAL MUNICIPALITY OF INVERGORDON No. 430
Regular meeting of Council held in the R.M. Council Chambers
7 Danchuk Drive in Crystal Springs, SK
December 14th 2022
9:00am

<i>Present:</i>	<i>Reeve</i>	<i>Bruce Hunter</i>
	<i>Councillor, Division 1</i>	<i>Kelvin Dutka</i>
	<i>Councillor, Division 2</i>	<i>Keith Thibault</i>
	<i>Councillor, Division 4</i>	<i>Kevin Hawreschuk</i>
	<i>Councillor, Division 5</i>	<i>Wayne Bacon (arrived at 9:34am)</i>
	<i>Councillor, Division 6</i>	<i>Edwin Rundbraaten</i>
	<i>Administrator</i>	<i>Courtney Beaulieu</i>
 <i>Absent:</i>	 <i>Councillor, Division 3</i>	 <i>Calvin Parsons</i>
 <i>Delegation:</i>	 <i>Scott Macfie</i>	 <i>Tender SW 30-44-23-W2 Lease</i>

A quorum being present, Reeve Hunter called the meeting to order at 9:17am.

Staff Reports

Utility Manager, Darren Neale joined the meeting at 9:18am to present his report to Council.

Councillor, Wayne Bacon joined the meeting at 9:34am.

Utility Manager Neale departed the meeting at 9:37am.

Minutes of Regular Meeting

421/22 Dutka

BE IT RESOLVED, that the Minutes of First Meeting held on Wednesday December 7, 2022 be approved as read.

CARRIED

Bank Statement

422/22 Hawreschuk

BE IT RESOLVED, that the Bank Statement as at November 30, 2022 be accepted as presented.

CARRIED

Authorized Expenditure Report

423/22 Thibault

BE IT RESOLVED, that EFT No. 1905 to 1907 totaling \$8,183.77, as outlined in the Authorized Expenditure Report attached to and forming part of these minutes, be accepted as presented.

CARRIED

Staff Reports

Foreman, Myron Toner joined the meeting at 9:48am to present his report to Council.

Delegation

Delegate, Scott Macfie joined the meeting at 10:17am and departed at 10:21am.

Tender SW 30-44-23-W2 Lease

424/22 Dutka

WHEREAS, the RM purchased a quarter section of land containing approximately 20 acres of gravel deposits.

WHEREAS, the RM may consider subdividing the quarter section whereby the portion not containing the gravel deposits could be sold.

BE IT RESOLVED, that the lease of approximately 110 cultivated acres on SW 30-44-23-W2 be publicly tendered, as follows:

- Term of one (1) year, for the year 2023;
- Successful lessee will have the right of first refusal if the RM should subdivide and sell the land;
- Tenders will be considered at the February 8, 2023 Council Meeting;
- Advertisement of the tender shall be posted in the municipal office and on the website as well as at the Crystal Springs Post Office and Yellow Creek School;

AND, that a lawyer shall prepare the tender documents and lease agreement appropriately.

CARRIED

Chyz Gravel Purchase Agreement

425/22 Dutka

WHEREAS, the current Gravel Purchase Agreement with Richard Chyz is at a rate of \$4.50/yd and expires December 31, 2022.

WHEREAS, Richard Chyz requests a new Gravel Purchase Agreement at the rate of \$6.00/yd with the same term of two (2) years.

WHEREAS, with the recent purchase of SW 30-44-23-W2 the RM has additional gravel resources to draw upon to satisfy its gravel requirements.

BE IT RESOLVED, that the RM not renew a Gravel Purchase Agreement with Richard Chyz.

CARRIED

2022 Chyz Gravel Payment

426/22 Thibault

WHEREAS, under the current Gravel Purchase Agreement with Richard Chyz, the RM shall provide payment by December 31st of each year, for all gravel hauled out of SW 31-43-23-W2 ("Chyz pit") during that year.

WHEREAS, 3,145 cubic yards of crushed gravel were hauled out during 2022.

WHEREAS, the 2022 year end gravel survey conducted by Valley Geomatics confirms that no stockpile remains at the Chyz pit.

BE IT RESOLVED, that payment to Richard Chyz in the amount of \$14,152.50 plus GST be approved and that Administrator Beaulieu be authorized to immediately prepare payment following this meeting.

CARRIED

Foreman Toner departed the meeting at 11:58am.

List of Accounts for Approval

429/22 Rundbraaten

BE IT RESOLVED, that Cheque No. 3120 to 3144 and EFT No. 1908 to 1926 totaling \$128,657.70, as outlined in the List of Accounts for Approval attached to and forming part of these minutes, be approved for payment.

CARRIED

Staff Reports

430/22 Hawreschuk

BE IT RESOLVED, that the Foreman's Report be accepted as presented.

CARRIED

431/22 Thibault

BE IT RESOLVED, that the Utility Manager's Report be accepted as presented.

CARRIED

432/22 Hunter

BE IT RESOLVED, that this meeting recess for a lunch break at 12:00pm.

CARRIED

Reeve Hunter called the meeting back to the order at 12:26pm.

List of Accounts, Cont'd

433/22 Dutka

WHEREAS, an invoice for the rental of a Skid Steer for the Yellow Creek Railway Avenue bridge-to-culvert replacement was submitted just prior to the meeting commencing.

BE IT RESOLVED, that Invoice 433201 from Daryl & Fay Filpula be approved for payment in the amount of \$1,500.00 and that Administrator Beaulieu be authorized to immediately prepare payment following this meeting.

CARRIED

Payroll Register

434/22 Hawreschuk

BE IT RESOLVED, that Reference No. 900034 totaling \$1,950.56 as outlined in the Payroll Register for October 16-31, 2022 (Period 20) attached to and forming part of these minutes, be accepted as presented.

CARRIED

Statement of Financial Activities

435/22 Bacon

BE IT RESOLVED, that the Statement of Financial Activities as at November 30, 2022 be accepted as presented.

CARRIED

Mastercard Reports

436/22 Hawreschuk

BE IT RESOLVED, that electronic payments in the amount of \$1,694.13 and \$2,142.27 as outlined in the presented November 7, 2022 and November 22, 2022 Mastercard Reports, respectively, be acknowledged as paid under the authority granted in Resolution 148/20.

CARRIED

Unpaid Taxes Report

437/22 Thibault

BE IT RESOLVED, that the Unpaid Taxes Report as at November 30, 2022 be accepted as presented.

CARRIED

Sale of Trailer

438/22 Thibault

WHEREAS, public notice for the sale of the RM's 1974 Willock Trailer was posted to the municipal website on November 10, 2022 with bids accepted until 9:00am on December 7, 2022. Such public notice indicated that the trailer does not currently pass a safety inspection.

WHEREAS, 1 bid was received.

BE IT RESOLVED, that the bid of \$3,000 to purchase the 1974 Willock Trailer from Kelvin Dutka be approved.

CARRIED

Ratify One-Way Plow

439/22 Rundbraaten

WHEREAS, the RM has three (3) CAT Graders in its fleet wherein only one (1) does not have a One-Way Snow Plow.

BE IT RESOLVED, that the written majority approval granted to Administrator Beaulieu on November 10, 2022 be ratified as approved for the purchase of a one-way plow from Capital I Industries, payable in January 2023, in the amount of \$34,600.00 plus applicable taxes.

CARRIED

Struthers Lake Regional Park Contribution Bylaw

440/22 Thibault

WHEREAS, under Bylaw 18-07, the RM provided an annual contribution to Struthers Lake Regional Park in the amount of \$1,500.00 and the bylaw expires December 31, 2022.

WHEREAS, under proposed Bylaw 22-19, the RM would provide an annual contribution in the amount of \$2,500.00 for a period of five (5) years, to December 31, 2027.

BE IT RESOLVED, that Bylaw 22-19, being a bylaw to enter into a contribution agreement with Struthers Lake Regional Park, be read a first time.

CARRIED

441/22 Dutka

BE IT RESOLVED, that Bylaw 22-19 be read a second time.

CARRIED

442/22 Bacon

BE IT RESOLVED, that Bylaw 22-19 be given three readings at this meeting.

CARRIED UNANIMOUSLY

443/22 Hunter

BE IT RESOLVED, that Bylaw 22-19 be read a third time and be hereby adopted.

CARRIED

Canada Summer Jobs Application

444/22 Dutka

WHEREAS, the annual call for applications for the Canada Summer Jobs (CSJ) Program closes January 12, 2023 at 11:59am PST.

WHEREAS, the CSJ Program provides a wage subsidy reimbursement to approved public sector employers of up to 50% of the provincial minimum hourly wage.

BE IT RESOLVED, that the RM submit application to the 2023 Canada Summer Jobs Program for the position of an Office Assistant at an hourly wage of \$18.00 in accordance with the following program requirements:

- Employee must work a minimum of 30 hours per week;
- Employee must be provided a minimum of 6 weeks of employment;
- Employee's earliest start date may be April 24, 2023; and
- Employee's latest end date may be September 2, 2023

CARRIED

Consent to Land Sale NE 07-44-23-W2

445/22 Hawreschuk

WHEREAS, the Ministry of Agriculture, Lands Branch, has requested Council's consent to the land sale of NE 07-44-23-W2.

WHEREAS, adequate road access exists to this parcel and its sale does not restrict access to any other parcels.

WHEREAS, the land is currently protected under *The Wildlife Habitat Protection Act*.

BE IT RESOLVED, that Council consent to the public sale of NE 07-44-23-W2 by the Ministry of Agriculture.

CARRIED

Layoff Seasonal Operators

446/22 Rundbraaten

BE IT RESOLVED, that the seasonal layoff for Equipment Operators, Dennis Drapak and Daryl Filpula be acknowledged as November 8, 2022 and November 21, 2022 respectively.

CARRIED

Discretionary Development Permit – Gravel Exploration

447/22 Hunter

WHEREAS, under the Interim Development Control Bylaw 21-06, Section 3.3 (d), development applications for the purpose of gravel operations, exploration and processing shall require the decision on the application from Council.

BE IT RESOLVED, that Development Permit 22-16 be approved for gravel exploration on NW 30-43-24-W2 by the RM of St. Louis, No. 431.

CARRIED

Municipal Revenue Sharing Declaration of Eligibility

448/22 Thibault

BE IT RESOLVED, that the Council of the Rural Municipality of Invergordon confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2021 Public Reporting on Municipal Waterworks (Yellow Creek) to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes (Sask. Rivers and Horizon School Divisions);
- Adoption of a Council Procedures Bylaw (2015-11);
- Adoption of an Employee Code of Conduct (Policy GG-00); and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required.

BE IT FURTHER RESOLVED, that the Council authorizes the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2023 Hamlet Tax Allocation

449/22 Dutka

BE IT RESOLVED, that the Organized Hamlets and Special Service Areas be allocated 75% of their respective property tax collections for the year 2023.

CARRIED

2023 Schedule of Council Meetings

450/22 Hawreschuk

BE IT RESOLVED, that the Regular Council Meetings for the RM of Invergordon for the year 2023 shall continue to be held on the 2nd Wednesday of each month.

AND, that the November meeting shall occur on the 3rd Wednesday of the month on account of the SARM Midterm Convention falling on the 2nd Wednesday of the month.

CARRIED

2023 Holiday Office Closures

451/22 Hunter

BE IT RESOLVED, that in addition to Statutory Holidays observed in accordance with Personnel Policy GG-003, the RM Office shall also be closed on Wednesday December 27 2023, Thursday December 28 2023 and Friday December 29 2023 for Christmas Break and that 2023 payments shall be accepted up to 4:00pm on Wednesday January 3, 2024.

CARRIED

2023 Firefighters for SARM Group Benefits

452/22 Dutka

WHEREAS, SARM Group Benefits for Elected and Appointed Officials provides coverage for a disability arising out of an injury which occurred, or to a death occurring, or to an accidental dismemberment occurring, while the person is engaged in official municipal business.

BE IT RESOLVED, all Fire Fighters and First Responders as listed below, be covered under the SARM Group Benefits plan for Elected and Appointed Officials for the year 2023:

AJ Chitrenia	Andrew Kowalchuk	Adam Hartle	Adam Morrison
Brad Laroche	Brandon Balon	Carmen Hawreschuk	Dale Markling
Danny Morton	Elmer Olchoway	Jacob Morton	Keith Thibault
Kelvin Dutka	Kevin Laroche	Kyle Dutka	Leonard Wojcichowsky
Marvin Borsa	Matthew McFadden	Michael Gryba	Myles Simon
Myron Toner	Sally Wojcichowsky	Steven Simon	Tanner Borsa
Tanner Pipchuk	Ted Pipchuk	Troy Laroche	

CARRIED

2023 Appoint Deputy Reeve

453/22 Thibault

BE IT RESOLVED, that Councillor Rundbraaten be appointed Deputy Reeve for the year 2023.

CARRIED

2023 Appoint Council Committees

454/22 Hawreschuk

BE IT RESOLVED, that for the year 2023 Councillors Hawreschuk, Rundbraaten and Thibault as well as Reeve Hunter be appointed members of the Human Resources Committee;

AND, that Councillors Bacon, Dutka and Parsons as well as Reeve Hunter be appointed members of the Public Works Committee;

AND, that Councillors Thibault, Dutka and Parsons as well as Reeve Hunter be appointed members of the Water Committee.

CARRIED

2023 Board Appointments

455/22 Rundbraaten

BE IT RESOLVED, that the following Council appointments be set for 2023:

• Agricultural Producers Association	Wayne Bacon
• Birch Hills Health Foundation	Edwin Rundbraaten
• Hudson Bay Route Association	Wayne Bacon
• Kinistino & District Health Foundation	Wayne Bacon
• Kinistino Library Board	Wayne Bacon
• Lakeview Pioneer Lodge	Keith Thibault
• North Central Transportation Planning Committee	Edwin Rundbraaten
• Prince Albert ADD Board	Bruce Hunter
• Struthers Lake Regional Park Board	Kevin Hawreschuk
• Wakaw Lake Regional Park Board	Kelvin Dutka

- Wapiti Regional Library Board
- Carrot River Valley Watershed Association

Calvin Parsons

Calvin Parsons

AND, that Council appoint Charlene Thesen as its 2nd representative to the Struthers Lake Regional Park Board.

CARRIED

2023 Appoint Fire Rangers

456/22 Hawreschuk

BE IT RESOLVED, that for the year 2023 Council appoint Fire Chief, Danny Morton and Assistant Fire Chief, Kelvin Dutka of the Yellow Creek Fire Department as the Fire Rangers and deem them as signing authorities for the Yellow Creek Fire Fighters Fund.

CARRIED

2023 Appoint Poundkeeper

457/22 Rundbraaten

BE IT RESOLVED, that for the year 2023 Councillor Bacon be appointed Poundkeeper for the R.M. of Invergordon, and that Administrator Beaulieu be appointed the Administrator for the purposes of the Stray Animals Act.

CARRIED

2023 Appoint Pest Control Officer (Rats)

458/22 Thibault

BE IT RESOLVED, that Vern Holland be appointed as Pest Control Officer (PCO) for the R.M. of Invergordon for the year 2023 for enforcement of The Pest Control Act as it pertains to rats;

AND, that the R.M. participate in SARM's Rat Control Program (CAP-RCP) which provides up to a 50% cost-share of rat control expenses.

BE IT FURTHER RESOLVED, that wages shall be administered through District 32 ADD Board (Prince Albert, SK) at their rate of \$22/hr (plus vacation/holiday pay), \$0.90/km mileage and a prorated share of the annual conference costs.

CARRIED

2023 Appoint Pest Control Officers (PHOs)

459/22 Dutka

BE IT RESOLVED, that Chelsea Neuberger be appointed as the Pest Control Officer (PCO) for the R.M. of Invergordon for the year 2023 for the enforcement of The Pest Control Act as it pertains to clubroot;

AND, that Council also appoint the following SARM Plant Health Officers as Pest Control Officers who may assist with inspections throughout the R.M. in 2023: Colleen Fennig, Betty Johnson, Joanne Kwasnicki, Katey Makohoniuk and Tayo Adegeye.

CARRIED

2023 Appoint Beaver Trappers

460/22 Dutka

BE IT RESOLVED, that Council appoint Frank Stefaniuk, Vern Ilchyshen and Ryan Lowry as the RM's licensed beaver trappers for 2023 and whom shall be entitled to \$30.00 per beaver tail under the SARM Beaver Control Program rebate.

BE IT FURTHER RESOLVED, that Council hire Frank Stefaniuk at a contract rate of \$25.00/hr and \$0.60/km mileage for the purpose of Beaver Control within the RM for 2023.

CARRIED

2023 Appoint EMO Coordinator

461/22 Hawreschuk

WHEREAS, Bylaw 87-02 Establishing an Emergency Measures Organization (EMO) requires an Executive Committee consisting of one (1) member appointed by resolution of Council to establish policy for the EMO and appointment of an EMO Coordinator.

BE IT RESOLVED, that Darren Neale be appointed as the chairman of the EMO Executive Committee and as the EMO Coordinator for the R.M. of Invergordon.

CARRIED

2023 Appoint Bylaw Officer

462/22 Thibault

BE IT RESOLVED, that Darren Neale be appointed as Bylaw Enforcement Officer for the R.M. of Invergordon for the year 2023.

CARRIED

2023 Appoint Professional Accountant

463/22 Rundbraaten

BE IT RESOLVED, that HSA Chartered Professional Accountants be appointed as the Auditor for the R.M. of Invergordon for the year 2023.

CARRIED

2023 Appoint Returning Officer

464/22 Hunter

BE IT RESOLVED, that Courtney Beaulieu be appointed as Returning Officer for any election that may occur in the year 2023.

CARRIED

2023 Appoint Polling Station

465/22 Hunter

BE IT RESOLVED, that the RM Office located at 7 Danchuk Drive in Crystal Springs, SK be appointed as the polling station to facilitate any municipal election that may occur in the year 2023.

CARRIED

Correspondence

466/22 Hawreschuk

BE IT RESOLVED, that Council accept the following correspondence as read:

- | | |
|----------------------------|---|
| • Crime Stoppers | 2022 Stats Report |
| • SARM | OH&S Snow Removal Exemption Renewal |
| • Tway Hamlet Board | 2022 AGM Minutes |
| • Meskanaw Hamlet Board | 2022 AGM Minutes |
| • APAS | 2023 Membership Renewal Letter |
| • SARM | Message from Ray Orb: Myles Sandersen |
| • Pinter & Associates Ltd. | Landfill As Built Report & Drawings |
| • MJ Consulting | Budget Planning & Code of Ethics Services |
| • NCTPC | Governance Workshop (March 2, 2023 Birch Hills) |

CARRIED

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Adjourn

467/22 Hunter

BE IT RESOLVED, that this meeting be adjourned at 2:12pm.

CARRIED



Bruce Hunter
Reeve



Courtney Beaulieu
Administrator